

## REQUEST FOR EXPRESSION OF INTEREST

25 MAY 2021

### Expression of Interest HQ21NF282 for the supply of Genuine KAMAZ spare parts and tires for trucks and related services

#### A. Background

1. The World Food Programme (WFP) is the world's largest humanitarian agency fighting hunger worldwide, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience. Each year, WFP assists some 80 million people in around 80 countries.
2. In difficult operational environments, where needs exceed the capacities of commercial transporters, WFP relies on its own fleet of around 900 heavy-duty trucks (80% of which are Kamaz trucks) that oftentimes complete the 'final mile' of WFP's supply chain. These trucks are essential in operating environments that are remote, insecure or lacking in infrastructure, to fill critical gaps in the local transport capacity and deliver life-saving assistance through toughest conditions.  
Global Fleet, WFP's dedicated fleet team, based at Headquarters in Rome, Italy, is responsible for oversight and management of global trucking assets and spare parts, including 30 fleet workshops around the world.  
The WFP Fleet Management Unit seeks to purchase KAMAZ spare parts and tires for trucks for its operational needs. In addition to the spare parts, WFP may require the related services (training, provision of truck manuals, SOPs, etc.).
3. WFP invites eligible suppliers to express their interest in providing the **KAMAZ spare parts and tires for KAMAZ trucks and related services**.

Global Fleet operates trucks of different models including, but not limited to, the ones mentioned in the table below.

**Table 1**

TRUCK Brand	Model
KAMAZ	4326 (4x4) 43114 (6x6) 43118 (6x6) 43118 [6x6(Fuel Tanker)] 43118 [6x6(Workshop)] 43118 [6x6(Driving-Sim.)] 63501 (8x8) 65117-032 (6x4) 6520 (6x4) 6520 [6x4 (Water Tanker)] 6890RN [6x6(Workshop)] 8332-04 (Trailer)

4. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity to provide the requested goods and services. **The companies expressing their interest are requested to ensure that evidence of their relationship with the manufacturer (KAMAZ) is enclosed to their application.**

Eligible suppliers will be invited to participate in the bidding process for the proposed tender.

5. Eligibility to participate in the proposed tender will be determined on the basis of:
  - Confirmation of interest in being considered for the delivery of the above items;
  - Capacity to provide the catalogues of the mentioned spare parts;
  - Capacity to provide the related services (training, provision of truck manuals, workshop manuals, SOPs, etc);

## REQUEST FOR EXPRESSION OF INTEREST

- Evidence of the supplier's relationship with the manufacturer, to be enclosed to the application (e.g. manufacturer, authorized distributor, affiliate etc.);
  - Capacity to supply through local dealers and authorized partners;
  - EOI response form and Annexes completed and signed, as required in Clause 8 of this document: Company status and profile and its suitability for the stated purpose;
  - Number of years of experience in the market;
  - Capacity to organize shipment of spare parts **globally**. Please specify if you have any geographical or other limitation to supply globally (e.g. countries under Embargo etc) and/or whether the authorisation to sell has geographical restrictions.
6. After the deadline for submission of responses has passed, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

### **B. How to prepare and submit your Expression of Interest**

7. In order to participate in the pre-qualification exercise, companies are required to provide the following:
- EOI Response Form;
  - Supplier Background Check Form (Annex 1);
  - Supplier Financial Status Form (Annex 2);
  - Past Experience Form (Annex 3);
  - Signatory.

### **No pricing information should be provided in response to this EOI.**

8. All supporting documentation listed above shall be prepared in accordance with the instructions provided and sent to WFP Procurement by email to [HQ.tenders@wfp.org](mailto:HQ.tenders@wfp.org). The deadline for response to this request for EOI:

**31 May 2021, 10:00 am CET**

9. WFP will not consider incomplete or unsigned submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.
10. This request for EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.
11. Should you have any questions please do not hesitate to contact us at [HQ.TENDERS@wfp.org](mailto:HQ.TENDERS@wfp.org).

Sincerely,

Aida Filipovic,  
OiC Head, Goods & Services Procurement



May 26, 2021

For World Food Programme

## REQUEST FOR EXPRESSION OF INTEREST

EOI No. HQ21NF282

<b>A. Company / Organization's competencies/ capacities</b>			
	<b>List of WFP requirements/evaluation criteria</b>	<b>Yes</b>	<b>Comments</b>
1	Confirmation of interest and ability to provide the Goods	<input type="checkbox"/>	
2	Capacity to provide the related catalogues (through web or PDF)	<input type="checkbox"/>	
3	Capacity to provide the related services (training, provision of truck manuals, workshop manuals, SOPs, etc)	<input type="checkbox"/>	
4	Evidence of the supplier's relationship with the manufacturer	<input type="checkbox"/>	
5	Capacity to supply through local dealers and authorized partners	<input type="checkbox"/>	
6	Number of years of experience in the market	<input type="checkbox"/>	
7	Capacity to organize shipment of spare parts globally. Please specify if you have any geographical or other limitation to supply globally (e.g. countries under Embargo etc) and/or whether the authorisation to sell has geographical restrictions.	<input type="checkbox"/>	

### ANNEX 1. SUPPLIER INFORMATION FORM.

<b>B. Company / Organization's Background Information</b>				
1	Legal Name of Company/Organization:			
2	Full address:			
3	E-mail address:		Website address:	
4	Telephone:		Fax:	
5	Contact person, title:		Tel./E-mail of contact person:	
6	Registration with UNGM	Yes <input type="checkbox"/> No <input type="checkbox"/>	UNGM No.	
7	Type of Business	Corporate/Limited	Partnership	Other (specify)
8	Goods / Services:			
9	Company/Organization Business Registration Number:	6	Date of the Company Registration as a legal entity:	
10	The Company/ Business Registration Certificate is attached to prove the information stated above <input type="checkbox"/>			
11	Additional company/organization background information: [If applicable, insert not more than 100 words]			

## REQUEST FOR EXPRESSION OF INTEREST

### ANNEX 2. SUPPLIER FINANCIAL STATUS

C. Company / Organization's Financial Status	
Item	Value USD
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
<i>Maximum contract value in relation to which your Company can be engaged:</i>	
USD 0 – 30,000	<input type="checkbox"/>
USD 30,000 – 100,000	<input type="checkbox"/>
USD 100,000 – 500,000	<input type="checkbox"/>
above USD 500,000	<input type="checkbox"/>
Maximum "Bank Guarantee" amount available to the Company/Organization	
Last two years audited accounts or alternative assessed within WFP's discretion are attached to prove the information stated above	

### ANNEX 3. SUPPLIER RELEVANT EXPERIENCE

List at least 3 contracts in the last two years relevant to the supply of the requested Goods.

D. Supplier relevant experience				
Commenced (Month / Year)	Completed (Month / Year)	Type of Contract	Total Value (USD)	Client

E. Signatory	
Name of Company/Organization:	
Name:	Title:
Signature:	Date:

Company/Organization Stamp