Section III: Returnable Bidding Forms

eSourcing reference: ITB/2020/21264

Note to Bidders: The following returnable forms are part of this ITB and must be completed and returned by bidders as part of their Bid. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of your bid by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

This Section comprises the following Returnable Bidding Forms:

* Form B: Bid Submission Form
* Form C: Price Schedule Form
* Form D: Technical Bid Form
* Form E: Manufacturer’s authorization form
* Form F: Performance Statement Form
  + Form G: No Adverse Action Confirmation Form
  + DRiVE Supplier Sustainability Form (Excel attachment)

Form B: Bid Submission Form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the supply of** [***Insert a brief description of goods/services*]** **in** [**Name of country/city],** ITB Case No. **[Insert ITB ref number],** dated **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
  4. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in the Tender Particulars section, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in the Tender Particulars section, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form C: Price Schedule Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**Bid Summary**

|  |  |
| --- | --- |
| **Total Price of Goods DAP Incoterms 2010 Monrovia, Liberia bidder’s premises or designated pick-up point in Monrovia, Liberia. Any other location will result in disqualification of the bid** | [insert amount and currency] |

**Prices for Goods**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lot** | **Description** | **Qty**  **(a)** | **Currency** [insert currency] | |
| **Unit price DAP (b)** | **Total price DAP Incoterms 2010 (a)x(b)** |
| 1 | Nine cubic meter skip bins | 60 units | [insert amount] | [insert amount] |
| 2 | Nine cubic meter skip bins | 30 units | [insert amount] | [insert amount] |

**Bidder’s delivery data**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Country of origin of offered products** | Lot 01 | [insert here] | | | |
| Lot 02 | [insert here] | | | |
| **DAP Incoterms 2010 – Monrovia, Liberia point(s) of delivery for offered products** | Lot 01 | [insert here] | | | |
| Lot 02 | [insert here] | | | |
| **Shipment dimensions of offered products (Including package)** |  | **Gross weight** | **Total volume** | **Containers (if applicable)** | |
| **Number** | **Size** |
| Lot 01 | [insert here] | [insert here] | [insert here] | [insert here] |
| Lot 02 | [insert here] | [insert here] | [insert here] | [insert here] |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form D: Technical Bid Form

[Please ensure content included here is aligned with the content of Section II: Schedule of Requirements, i.e. if there are two tables there, then make reference to two tables here. If the ITB is purely for services and you added a TOR in Section II, please check the format of the Technical Proposal Form of the template for RFP for Goods/Services as that might be more relevant here and adjust this section accordingly]

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section II: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your bid.

**Technical specifications for Goods – Comparative Data Table**

###### Lot 01 No 1: 09 cubic meter Skip bins – 60 units

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lot** | **Description** | **Quantity** | **Is bid compliant? Bidder to complete** | **Details of goods offered. Bidder to complete** |
| A | Nine cubic meter (09m3) refuse Skip type containers/bins – Approximate Dimension: 12ft x 5.3ft x 5ft | **60** | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| **B** | **General requirements:**  Cities Alliance Liberia Country programme under the Community Upgrading Fund (CUF) in support of the waste collection efforts in slums, informal settlement and urban poor areas in collaboration with the Community services department of the City corporation of Monrovia and Paynesville is looking for **new** refuse Skip type containers/bins for collection of domestic and industrial waste. These Skip type containers/bins must be manufactured/fabricated locally. The Bins must enable the uplifting of them by a means of skip loader truck/refuse compactor truck. Refer to the pictures below in fig 1.1, 1.2      **Fig 1.2** |  | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| **C** | **2.0 Specifications**   * Skip type Bin: Standard Bin Capacity/Size: 09 m3 * Approximate Dimension: 12ft x 5.3ft x 5ft * Bin material: Mild sheet metal plate 4mm thick * Floor: U-Channel /U bar with 6mm plate * A Frame: 2.5 x 2.5 U bar/or U channel (U bar – Tapper Flange and 6mm thick) * 1.5’’ Steel Shaft handle as Hooks – 6no or more to make sure this allows for the lifting pins * Drop and lift hook Fit rear offloading skip bin lugs * Fit rear reflective tape * Painting: entire unit to be primed twice with Anti rust and exterior to be painted with dark green |  | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| **D** | **Delivery and Payment Schedule**   |  |  |  |  | | --- | --- | --- | --- | | Milestone | Qty of bin completed | Duration | % Payment upon completion | | 1 | 20 bins | 4 weeks from the date of confirmed order | 35% | | 2 | 20 bins | 4 weeks from the date of completion of milestone 01 | 30% | | 3 | 20 bins | 4 weeks from the date of completion of milestone 02 | 30% | | 4 | Testing and usage of the bins for a period of 01 month | 1 month from the date of acceptance of final delivery | 5% | |  | Total = 60 skip bins |  | 100% |   **Time for completion of delivery:** 12-14 weeks from issuance of PO |  | Yes  No | Insert details |
| **E** | **4.0 Details of premise/workshop**  Provide details of premises of where the refuse skip containers/bins are to be manufactured. This is only for inspection purpose.  **Physical Address/Location:** ………………………………………………………………………………    ………………………………………………………………………………  **Contact Person:** ……………………………………………………........  **Business contact no.** ……………………………………………………………  **Telephone no:** …………………………………………………………… |  | Yes  No | Insert details |

1. **Delivery requirements and Comparative Data Table**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNOPS Requirements** | | **Is bid compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the goods 12-14 weeks after Contract signature as per section D of Technical specifications. | Yes  No | Insert details |
| **Delivery place and Incoterms rules** | DAP Factory / premises of the bidder in Liberia for pick up by UNOPS/ Monrovia City Corporation (MCC) or Paynesville City Corporation(PCC) as per Incoterms 2010 | Yes  No | Insert details |
| **Consignee details** | UNOPS – Cities Alliance  Cities Alliance Liberia Country Programme  Ground Floor, 1 UN HOUSE,  Monrovia, Liberia  Attn. Fred ABWANKA | Yes  No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20%, without any change in the unit prices or other terms and conditions of the ITB. | Yes  No | Insert details |

###### Lot No 2: 09 cubic meter Skip bins – 30 units

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lot** | **Description** | **Quantity** | **Is bid compliant? Bidder to complete** | **Details of goods offered. Bidder to complete** |
| A | 09 cubic meter (09m3) refuse Skip type containers/bins – Approximate Dimension: 12ft x 5.3ft x 5ft | **30** | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| **B** | **General requirements:**  Cities Alliance Liberia Country programme under the Community Upgrading Fund (CUF) in support of the waste collection efforts in slums, informal settlement and urban poor areas in collaboration with the Community services department of the City corporation of Monrovia and Paynesville is looking for **new** refuse Skip type containers/bins for collection of domestic and industrial waste. These Skip type containers/bins must be manufactured/fabricated locally. The Bins must enable the uplifting of them by a means of skip loader truck/refuse compactor truck. Refer to the pictures below in fig 1.1, 1.2      **Fig 1.2** |  | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| **C** | **2.0 Specifications**   * Skip type Bin: Standard Bin Capacity/Size: 09m3 * Approximate Dimension: 12ft x 5.3ft x 5ft * Bin material: Mild sheet metal plate 4mm thick * Floor: U-Channel /U bar with 6mm plate * A Frame: 2.5 x 2.5 U bar/or U channel (U bar – Tapper Flange and 6mm thick) * 1.5’’ Steel Shaft handle as Hooks – 6no or more to make sure this allows for the lifting pins * Drop and lift hook Fit rear offloading skip bin lugs * Fit rear reflective tape * Painting: entire unit to be primed twice with Anti rust and exterior to be painted with dark green |  | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| **D** | **Delivery and Payment Schedule**   |  |  |  |  | | --- | --- | --- | --- | | Milestone | Qty of bin completed | Duration | % Payment upon completion | | 1 | 10 bins | 3 weeks from the date of confirmed order | 35% | | 2 | 10 bins | 3 weeks from the date of completion of milestone 01 | 30% | | 3 | 10 bins | 3 weeks from the date of completion of milestone 02 | 30% | | 4 | Testing and usage of the bins for a period of 01 month | 1 month from the date of acceptance of final delivery | 5% | |  | Total = 30 skip bins |  | 100% |   **Time for completion of delivery:** 08-09 weeks from issuance of PO |  | Yes  No | Insert details |
| **E** | **4.0 Details of premise/workshop**  Provide details of premises of where the refuse skip containers/bins are to be manufactured. This is only for inspection purpose.  **Physical Address/Location:** ………………………………………………………………………………    ………………………………………………………………………………  **Contact Person:** ……………………………………………………........  **Business contact no.** ……………………………………………………………  **Telephone no:** …………………………………………………………… |  | Yes  No | Insert details |

1. **Delivery requirements and Comparative Data Table**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNOPS Requirements** | | **Is bid compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the goods 08-09 weeks after Contract signature as per section D of Technical specifications. | Yes  No | Insert details |
| **Delivery place and Incoterms rules** | DAP Factory / premises of the bidder in Liberia for pick up by UNOPS/ Monrovia City Corporation (MCC) or Paynesville City Corporation (PCC) as per Incoterms 2010 | Yes  No | Insert details |
| **Consignee details** | UNOPS – Cities Alliance  Cities Alliance Liberia Country Programme  Ground Floor, 1 UN HOUSE,  Monrovia, Liberia  Attn. Fred ABWANKA | Yes  No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20%, without any change in the unit prices or other terms and conditions of the ITB. | Yes  No | Insert details |

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

Yes  No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If subcontracting is anticipated in the performance by the contractor, Procurement Official should insert the following:

**List of subcontractors or suppliers**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form E: Manufacturer’s Authorization Form

A letter issued by the manufacturer authorizing the applicant to participate in this particular ITB must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS

WHEREAS

We *[insert complete name of manufacturer*], who are official manufacturers of [*insert type of goods manufactured],* having factories at *[insert full address of manufacturer’s factories*], do hereby authorize *[insert complete name of bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 4.5 of the General Conditions of Contract for the provision of Goods, with respect to the goods offered by the above firm.

Signed: [*insert signature(s) of authorized representative(s) of the manufacturer]*

Name*: [insert complete name(s) of authorized representative(s) of the manufacturer]*

Title: *[insert title]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

Form F: Performance Statement Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Order placed by (Full address of purchaser)** | **Order no & date** | **Description & quantity of ordered items** | **Value of Order** | **Date of completion of Delivery** | | **Remarks indicating reasons of late delivery, if any** | **Was the supplies of goods satisfactory?** |
| **As per Contract** | **Actual** |
| Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details |
| Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details |
| Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details |
| Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details | Insert details |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form G: No Adverse Action Confirmation Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

This is to certify that [delete unwanted option]:

* 1. No adverse action has been taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder against this ITB, in the last 5 (Five) years.
  2. The following instances of previous past performance have resulted in adverse actions taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder, in the last 5 (Five) years. Such adverse actions included:

[Indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.]

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_