



## Clarification # 9 for RFP-DAN-2020-503183

Dear Suppliers,

Please note the following update regarding tender RFP 503183:

**CONTACT POINT:** Wei Gu ([wgu@unicef.org](mailto:wgu@unicef.org)), is the new contact person regarding queries related to this tender.

Please specify the Window number when making the commercial offer.

The Window submission deadlines remain as follows:

Window 24: Submission Deadline: by latest 23.59 hours (Copenhagen time) Tuesday, 31 May 2022

Window 25: Submission Deadline: by latest 23.59 hours (Copenhagen time) Thursday, 30 June 2022

### Commercial offer:

In order to submit your commercial offer, please send it by e-mail to: [supplybid@unicef.org](mailto:supplybid@unicef.org)

(please **do not copy / mail to any other UNICEF address, as it would invalidate your offer**).

The commercial offer e-mail shall include Annex 4 (UNICEF Bid Form) and 5 (Commercial Proposal Form).

Please make sure to submit Annex 5 in two versions, one in excel and one scanned or printed signed copy in PDF.

### Technical offer:

Afterwards, please send an e-mail to our technical department via [mpodobnikar@unicef.org](mailto:mpodobnikar@unicef.org) with the below listed information, which will be used to prepare the technical Share Point site where technical documents should be uploaded.

1. name and address of the bidder
2. INN name, strength and pack size of products offered
3. manufacturing site and address for each of the products offered
4. email addresses of people that need access to your SharePoint folder as link to the SharePoint is email specific.

**DO NOT UPLOAD COMMERCIAL OFFERS OR COMMERCIAL DOCUMENTS IN THE SHAREPOINT FOLDERS.**