

MINUTES OF PRE-BID MEETING

LRPS-2021- 9167127

Market assessment for hand hygiene and menstrual hygiene management (MHM) products and services

Date/Time : Friday, 21st May 2021 @13:30 Hours Jakarta Local Time

Venue : Zoom Online

The meeting opened by a narration of the background, purpose, and scope of work of the assignment by the WASH team. The administrative and procedure of submission of technical and financial proposal including the evaluation criteria and form of price proposal was explained by Supply unit.

Question and answer session were held with the following summary:

No	Questions	Answers
1	Regarding Develop a simple tool to track the cost of hand hygiene supplies, could you explain a bit more about the tools like technical specifications? it was also mentioned that is going to be used for all stakeholders. In this case which stakeholders? and then, perhaps it would be very helpful if you can sort of pinpoint other similar apps that is available so we can model into	Its up to you to come up with a simple idea how we one can track supply/commodity costs of handwashing stations. If an institution wants to put up handwashing stations, they should be able to access this tool and get information on supplier information, commodity costs etc.
2	Can ethical clearance be obtained internally from UNICEF, or are we encouraged to have ethical clearance from external organizations such as universities or other research institutions?	Ethical clearance is not from internal UNICEF but externally. So, in terms of what can the government see and accept in terms of ethical clearance. So, this can be from external from universities or whatever is accepted. We want you to facilitate the process for that. And we will support you in whatever is asked of UNICEF. But you need to facilitate that process to get that ethical clearance

3.	<p>Regarding area of intervention Jakarta (including Tangerang), East Nusa Tenggara and Papua with detail location decided later. In term of Papua & East Nusa Tenggara, they have many districts (Papua 28 districts and NTT 20 districts) with differences and uniqueness.</p> <p>Could you please explain further on what you're thinking on selecting those provinces and your expectations on the when we go down to the districts?</p>	<p>Please consider 2 districts in every province for your sample size. However, you will also need to look at overall supplier profile in the province for both the product segments which will be scattered across the province – adopt suitable methodology for this.</p>
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