**Section II: Schedule of Requirements**

**Terms of Reference (TOR)**

## Provision of Motorbike Local Transportation services within Juba for UNMAS South Sudan

Bidders are required to complete the following with “Yes”, “No” or specific information requested for the items being supplied.

|  |  |
| --- | --- |
| **Item No** | **UNOPS minimum technical requirements** |
| 1 | **Route 1& 2: Required Monday to Friday**   * Pick up 2 (two) Drivers from their residences to Drop them at WFP Jebel by 07:00 in the morning. * Pick up 2 (two) Drivers from WFP Jebel by 17:00-17:15 to Drop them back to their houses.   **Route 3:  Required Monday to Thursday**   * Pick up 1 (one) Staff from their residence to bring to UNMISS Tomping Camp (Arriving by 07:30). This will constitute 1 (one) trip in the morning, not required to drop back the staff member in the afternoon.   **Route 4: Required Monday to Friday**   * Pick up 1 (one) staff from their residence and drop them to UNMISS Tomping Camp by 06:45 in the morning. * Pick up 1 (one) staff from UNMISS Tomping Camp at 18:00 to drop them back at their residence.   **Pick up locations: (Route 1,2 & 3)**   * Munuki  (between Suk Melishia and Suk Libya) * Gudele 1 & 2 * Gurei * Nyakuran * Gudele (Doha Petrol Station Area) * Rock City   **Pick up location (Route 4)**   * Munuki between Suk Melishia and Suk Libya * Rock City * **Note for Route 4** - there may be up to 4 additional requirements during weekends & weekdays (airport pick ups, training, or tasks that require staff to stay beyond the normal working hours that can be verified by the designated supervisor.   **Tracking, verification and approval of monthly trip reports**   * The designated UNMAS staff (Logistics Officer) will be recording the trips and will share trip reports with the service provider to confirm the quantities of trips on a monthly basis.   Payments will be made based on the verified and certified monthly trip reports.. |

**Delivery requirements and Comparative Data Table:**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNOPS Requirements** | | **Is quotation compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the services after Contract signature as stated in the Contract. | ☐ Yes ☐ No | Insert details |
| **Delivery place and Incoterms rules** | Service based on Incoterm DAP at UNMISS Tomping Compound, nearJuba Airport, Juba South Sudan as per Incoterms 2010. | ☐ Yes ☐ No | Insert details |
| **Consignee details** | United Nations Office Project Services  UNMAS South Sudan,  C/o UNMISS , Tomping Coumpound  Juba , Central Equatoria State  South Sudan SS | ☐ Yes ☐ No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- [20%] , without any change in the unit prices or other terms and conditions of the RFQ. | ☐ Yes ☐ No | Insert details |

**00ax: +45 45 33 75 01**