

Section III: Evaluation Criteria

UNOPS's evaluation of a Proposal shall take into account, the following evaluation criteria.

Eligibility and Formal Criteria – evaluated on Pass/Fail basis and checked during Preliminary Examination

Criteria	Documents to establish compliance with the criteria
1 Offeror is eligible as defined in Instructions to Offerors, Article 4	<ul style="list-style-type: none"> • Form C: Offeror Information Form • Form D: Joint Venture Partner Information Form, all documents as required in the Form, in the event that the Proposal is submitted by a Joint Venture. • Form E: Proposal Submission Form
2 Completeness of the Proposal. All documents and technical documentation requested in Instructions to Offerors Article 10 have been provided and are complete	<ul style="list-style-type: none"> • All documentation as requested under Instructions to Offerors Article 10, Documents Comprising the Proposals
3 Offeror accepts UNOPS General Conditions of Contract as specified in Section VI	<ul style="list-style-type: none"> • Form E: Proposal Submission Form

Qualification criteria – evaluated on Pass/Fail basis

Section 1:

Criteria	Documents to establish compliance with the criteria
1 Provide links or sample of methodology outlining how the bidder intends to implement this project.	<ul style="list-style-type: none"> • Form H: Format for Resume of Proposed Key Personnel • Form I: Performance Statement Form including links • Form G: Technical Proposal Form
2 Provide links to previous courses or training to demonstrate previous experience conducting needs assessments to understand core issues to be included in instructional design or training materials.	<ul style="list-style-type: none"> • Form H: Format for Resume of Proposed Key Personnel • Form I: Performance Statement Form including links • Form G: Technical Proposal Form
3 Provide links/sample to previous experience in international development, transparency, development cooperation and open data.	<ul style="list-style-type: none"> • Form H: Format for Resume of Proposed Key Personnel • Form I: Performance Statement Form including links • Form G: Technical Proposal Form
4 Provided links/sample to previous courses or training to demonstrate ability providing training or support to civil society organizations or similar, including in online / e-learning (e.g. including statement of experience and provision of links to previous courses or trainings)	<ul style="list-style-type: none"> • Form H: Format for Resume of Proposed Key Personnel • Form I: Performance Statement Form including links • Form G: Technical Proposal Form

5 Provided sample to previous courses or training to demonstrate experience creating training resources / materials (e.g. multi-week learning courses, etc.) for civil society audiences or similar	<ul style="list-style-type: none"> Form H: Format for Resume of Proposed Key Personnel Form I: Performance Statement Form including links Form G: Technical Proposal Form
6 Provided sample of experience or familiarity with the International Aid Transparency Initiative (IATI), preferably gained through working with publishers, data users or similar.	<ul style="list-style-type: none"> Form H: Format for Resume of Proposed Key Personnel Form I: Performance Statement Form including links Form G: Technical Proposal Form
Provide samples/links to previous experience to demonstrate Excellent network of civil society organizations at different levels (e.g. regional to local) to leverage for the desk research and interview stage	<ul style="list-style-type: none"> Form H: Format for Resume of Proposed Key Personnel Form I: Performance Statement Form including links Form G: Technical Proposal Form

Section 2: Key personnel proposed		Points
3.1	Composition and structure of the team proposed. Are the proposed roles of the management and the team of key personnel suitable for the provision of the necessary services	XX
3.2	Qualifications of key personnel proposed <ul style="list-style-type: none"> Team leader Team member - title Team member - title 	XX XX XX
Total points for section		XX

Technical criteria –

Criteria	Documents to establish compliance with the criteria
Evaluation will be conducted based on the cumulative analysis of Technical and Financial Proposals with a weighting of 70%-30% The total number of points which an Offeror may obtain for its proposal is as follows: <ul style="list-style-type: none"> Technical Proposal =70 Financial Proposal = 30 The maximum number of technical points is detailed in the below <u>Technical Proposal Evaluation sections</u> . To be substantially compliant, Offerors must obtain a minimum threshold of 70 points.	<ul style="list-style-type: none"> Form G: Technical Proposal Form Form I: Format for Resume of Proposed Key Personnel

