

## ***Annex B***

### **Request for Expression of Interest (EOI)**

The Country Office (CO) of the United Nations Children's Fund (UNICEF) in South Sudan (SSCO), on behalf of the UN System (Funds, Programs and Agencies of the United Nations) in South Sudan, is seeking Expressions of Interest (EOI) from qualified vendors. The objective of the EOI is to pre-qualify vendors for local procurement of supplies and services, that shall be assessed by a consultant who will conduct Market Survey in South Sudan.

At this stage, UNICEF is requesting expression of interest from vendors with regards to become pre-qualified vendors for specific supplies and services that are required, as listed below:

#### **1. Goods:**

- **Office Supplies:** office furniture and fixtures, stationery, electrical supplies and equipment.
- **Information Technology and Communication** supplies and services, computer accessories and related peripherals (computers, LCD projectors, VCD/VCR/DVD, cameras etc), communication equipment, camera equipment, etc.
- **Education Supplies:** classroom supplies, educational kits and equipment (blackboards, chalk, stationery, exercise books, ball point pens, etc.), school furniture, recreation kits (sports and indoor recreation materials/equipment) and other learning materials.
- **Printing and Promotional:** Printing (including offset printing and digital printing) of publication materials, brochures, posters, banners, stickers, folders, billboards, signage, reports, registration books, booklets, T-shirts, caps, wrist bands, exhibition stands, etc.
- **Water, Sanitation and Hygiene (WASH) Supplies:** Drilling rigs, generator sets and spare parts, hand pumps and submersible pumps and spare parts, centrifugal pumps with pipes, solar submersible pumps and accessories, electric motors, UPVC pipes, casings and fittings, steel pipes, GI pipes, water storage tanks (different capacities), water treatment chemicals, collapsible and rigid jerry cans (10lt & 20lt), plastic buckets (10 and 20lt) capacity, hygiene and sanitation supplies, such as bar soaps, liquid soap, washing detergents, water treatment chemicals
- **Emergency Non-food Items (NFI) Supplies:** Tents, tarpaulins/ plastic sheets, blankets, sleeping mats, emergency relief shelter and household supplies (cooking sets, plastic sheets, tents, etc.), clothing materials, textiles blankets (fleece and wool), roofing sheets, etc.

- **Logistics/Transport Equipment and Spare Parts:** Vehicles, motorcycles, bicycles, ambulances, trucks (water tankers), car tires, camping equipment, warehousing equipment, storage containers, fuel bladders, and relevant supplies/spare parts
- **Other Miscellaneous Supplies:** Sports and indoor recreation materials/equipment, electrical supplies, voltage regulators, security enhancement, metal detectors, X-ray machines, CCTV cameras, digital doorway, first aid equipment, cholera beds, solar equipment and power systems, industrial equipment, PDA and chargers, Braille machines, trailers, bay bulk - filing cabinets, air-conditioners (installation and maintenance), hospital, medical and laboratory supplies and equipment, machinery, tools, generators and spare parts.

## 2. Services:

- **Administrative Services** including office cleaning, messengers, secretarial services, security, travel management, hotel and conferencing facilities, car hire, hotels, catering, vehicle insurance, rental and maintenance including taxi services, etc.
- **Logistics Services:** Transport, customs clearing, forwarding and warehousing/storage and management.
- **Construction Services** including rehabilitation and renovation services
- **Professional Consultancy Services** for different types of research, surveys, monitoring and evaluation, KAP study, feasibility studies, capacity assessments, development in health, nutrition, education, water and sanitation, child protection, social and behavioral change, communication for development sectors, software development, fundraising services, training and capacity development services, micro-Assessment Services and spot checks.
- **Other Services:** Graphic design, photography and video services, audio and services, website design, development and maintenance, writing, editing, design and layout, advertising agencies to support events and campaigns, events planning and management services, quality assurance including pre and post-delivery inspections, third party inspection, interpretation, translation and simultaneous translation/equipment, financial auditing, generator maintenance, office renovation, events management.

Interested companies are requested to respond to this EOI by providing the following information.

- Company profile ((including the name of the company and owners of the business, contact details, mandatory legal and operational licenses required for business companies operating in South Sudan (copy of valid certificate of Incorporation, trading license, certificate for membership with commerce, tax identification certificate, etc.)
- Registration at UNGM (United Nations Global Market Place).

- Description of goods and services normally supplied

The information provided shall be reviewed to assess the suitability of each vendor to be included in any upcoming competitive tender process.

This EOI does not constitute a solicitation; we **do not** require pricing information at this stage, we merely seek your expression of interest to be prequalified with the UN System. A response to this request for EOI does not automatically ensure that your company will be selected to participate in the future tender/selection.

If your company or institution is interested, please reply to this EOI with the reference: "2021-EOI-Prequalifying Vendors" no later than 17:00 noon Juba local time at 11:30 Hrs on 30th April 2021:

Either by e-mail to email address: [ssdeoi@unicef.org](mailto:ssdeoi@unicef.org), following the below instructions:

1. Submit only one file in PFD format and name it in a standard format (e.g. Supplier\_company\_name.PDF)
2. Only one submission per vendor, multiple submissions will be ignored i.e all documents from a vendor must be in only file and one attachment to the e-mail (more than one attachment will not be received by the system).

or to the following address:

UNICEF South Sudan | Totto Chan Compound, P.O. Box 45, Juba, Republic of South Sudan

Kindly note that vendors interested in prequalifying for services and goods, must register in UNGM at Basic and Level 1 levels of registration:

<https://www.ungm.org/Account/Registration>