

Instructions for accessing the tender documentation



Go to:

<http://www.icao.int/procurement/>

Home Contact Us

Existing Users

Please enter your username and password then select the Login button below.

Username

Password

Login

Forgotten login details?

New Users

To register your company and create an account, please select the Register button below.

Register

Welcome to the ICAO Tendering Website

Suppliers interested in viewing the International Civil Aviation Organization's (ICAO) current tendering opportunities may select the Bulletin Board button below:

Bulletin Board

For suppliers wishing to register with ICAO, select the 'Register' button on the left.

Important information for registration applicants: Please read: [General Information Regarding Registration with ICAO](#).

Once registered, you will be able to download the tender documentation, add yourself to the bidders list and submit your bid electronically.

There is no registration fee.

To express your interest in a particular tender, you will need to have registered your company and log in to the ICAO Tendering Website.

Suppliers are subject to eligibility requirements which are detailed at: [Prerequisites for Eligibility](#).

ICAO's Terms and Conditions, which form part of any purchase order, are available for viewing at: [ICAO's Terms and Conditions](#).

GUIDELINES FOR COMPANIES AND VENDORS REGISTERING WITH ICAO FOR PARTICIPATION IN TENDERING OPPORTUNITIES:

In order to ensure a fair, competitive and open process, once a project or procurement is published on the ICAO Tendering Website all communications from interested vendors or persons acting on their behalf, relevant to a published tender, must be directed to ICAO via this website as indicated in the tender document instructions to Tenderers.

Vendors and companies wishing to register with ICAO's Tendering website may do so on this website by clicking on "Register" under "New Users" on the left. Any concerns regarding the registration process should be routed to the following e-mail address registrationqueries@icao.int specifying "Queries with Registration".

A tender price and document must be fully uploaded and submitted in the ICAO Tendering System by the indicated closing date/time. It is recommended that potential suppliers wishing to upload their proposal do so within sufficient allotted time and before the closing date of the tender. ICAO is not responsible for issues that may arise when uploading and submitting documents such as speed, time of upload, format, type or quality of documents. Please note that all bid/proposals received after the closing period WILL NOT be accepted by the system under any circumstances. Note also that pricing or financial information provided directly to any ICAO recipient other than through the ICAO tendering portal, will automatically disqualify the potential bidder for the tender, as such action compromises the integrity of the Tender process. Please refer to the instructions to Tenderers for details.

Vendors or respondents to any tender or solicitation published by ICAO, or persons acting on their behalf shall not contact (via e-mail or telephone) any employee of the ICAO Procurement Section concerning any aspect of this solicitation between the publishing of the solicitation/tender and the date of the notice of award. Violation of this provision may be grounds for rejecting a response.

At any time, suppliers must refrain from directly contacting by telephone or personal work emails, any ICAO Procurement Staff member regarding potential/pipeline projects, and budgets.

Vendors or companies requesting a meeting to demonstrate or provide briefings on their goods/services and/or to obtain information on ICAO Procurement opportunities may do so by contacting ICAO at procurement@icao.int, explaining the intent. If deemed appropriate, the procurement section shall contact the vendor in writing and propose a date for a meeting, if deemed appropriate, which a minimum of two ICAO Procurement Staff shall attend.

In accordance with standard UN Procurement Guidelines, vendors which have been unsuccessful in a tendering exercise and wish to obtain a de-brief on the tender/solicitation outcome, may do so by contacting ICAO at procurement@icao.int. A debrief meeting may be arranged where the following framework shall apply: During the debriefing only the proposal from the unsuccessful supplier will be reviewed. ICAO will discuss the sections / points of this proposal which were considered not acceptable or non compliant or where ICAO envisages there could be some improvements. ICAO will clarify the evaluation criteria used, the reasons for non-compliance and indicate areas of improvement in future tender participation. In no circumstances will ICAO discuss or disclose any technical details about the proposal selected for award of the contract other than the published final price of the selected vendor.

ICAO does not, and shall not, tolerate any fraudulent, corrupt and/or collusive practices in the course of its operations. A zero tolerance approach is adopted towards all fraudulent or corrupt practices. Any cooperating partner, supplier and/or other third party entering into a contractual arrangement with ICAO shall be required to represent that it has not, and shall not, engage in any fraudulent, corrupt or collusive practices.

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WAT-AR WAT-AR 1.0

W2.2.03 (17 Oct 2012)

100%

EN 17:37

The screenshot shows the ICAO Procurement Portal website. The browser's address bar displays the URL: <http://cfapp.icao.int/procurement/>. The page features a navigation bar with links such as 'Home', 'Operational Rates', 'ICAO Box', 'Pages - Documents', 'ICAO Strategic Objectives', 'Pages - Annex-en', and 'Customer Login - ICAO...'. The main content area is titled 'Existing Users' and contains the following text:

Existing Users

Please enter your username and password then select the Login button below.

Username

Password

[Login](#)

[Forgotten login details?](#)

New Users

To register your company and create an account, please select the Register button below.

[Register](#)

GUIDELINES FOR COMPANIES

In order to ensure a fair, competitive process, as indicated in the tender document, vendors and companies wishing to specify 'Queries with Registration' must first register under 'New Users' on the left. Any concerns regarding the registration process should be routed to the following e-mail address registrationqueries@icao.int.

A tender price and document must be submitted by the deadline. ICAO is not responsible for issues arising from the tendering process. Note also that prior to the Instructions to Tenderers for details.

Vendors or respondents to any tender or solicitation published by ICAO, or persons acting on their behalf shall not contact (via e-mail or telephone) any employee of the ICAO Procurement Section concerning any aspect of this solicitation between the publishing of the solicitation/tender and the date of the notice of award. Violation of this provision may be grounds for rejecting a response.

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The page footer includes the text 'Powered by PROACTIS The Smart Control Company' and 'WSC WAT-AA MCAG 1.0 v3.0.31 01 Oct 2013'. The browser's status bar shows the time as 17:37 and the page is 100% zoomed.

Instructions for accessing the tender documentation



Select “Bulletin Board”

The screenshot shows a web browser window displaying the ICAO Supplier Home Page. The browser's address bar shows the URL "http://cfapp.icao.int/procurement/secure/supplier/supplierfront.cmd". The page has a header with the ICAO logo and a navigation bar with links like "Home", "Oxford English...", "ICAO Secretariat - Ho...", "UN Operational Rates...", "ICAO Box", "Pages - Documents", "ICAO Strategic Objecti...", "Pages - Annex-en", and "Customer Login - ICA...". A welcome message "Welcome Pablo Lopez - TEST CRV" and the date "Thu Sep 03 2015" are visible. On the left, there is a "Links" sidebar with a "Logout" button. The main content area, titled "Supplier Home Page", contains a message: "Please select from the options available below." Below this, there are two links: "Bulletin Board Search for opportunities to tender" (highlighted with a red box) and "Payment Status Check the payment status of invoices (you currently have no payment details to display)". A note at the bottom states: "Please note: registering your company profile on this system does not guarantee that you will be invited to tender. The likelihood of being considered to tender for a contract will depend on the number of other companies registered on the system offering the same goods or services, and on the frequency with which the goods or services are procured." At the bottom right, there are logos for "Powered by PROACTIS" and "WSC MAL-IA WCAE 1.0". The Windows taskbar at the bottom shows the "INSTRUCCIONES WE..." window and the "Supplier Home Page..." window, along with system icons and the time "13:42".

Instructions for accessing the tender documentation



Introduce the tender search parameters and click on "Search"

http://ctapp.icao.int/procurement/pages/secure/supplier/bulletinBoard/s... Bulletin Board: Search

Home Oxford English... ICAO Secretariat - Ho... UN Operational Rates ... ICAO Box Pages - Documents ICAO Strategic Objecti... Pages - Annex-en Customer Login - ICA...

Welcome Pablo Lopez - TEST CRV Thu Sep 03 2015

ICAO OACI ИКАО

Bulletin Board

Links

- Home
- Company Profile
- Bulletin Board
- My Tenders
- Help
- Logout

Key

- ★ Indicates that the deadline is more than a month away.
- ★ Indicates that the deadline is less than a month away.
- ★ Indicates that the deadline is less than a week away.
- ⌚ Indicates that the deadline has passed.
- ⌚ Indicates that deadline is not enforced.

Private Bulletin Board

Use the search criteria and select Search to retrieve a list of tendering opportunities. To obtain more details about a particular opportunity click on the contract title. *(Results are ordered by deadline in ascending order)*

Search Criteria

Keyword or Contract ID

Organizations

Current / Awarded

Display tenders

Matching categories

Results

0 tenders found matching your criteria

Tender	Stage	Organizations	Deadline	Registered
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W3C WAI-AA MCAG 1.0

v3.0.0.1 01 Oct 2013

privacy

EN 14:07

Instructions for accessing the tender documentation



Select the tender you are interested in

Screenshot of the ICAO Bulletin Board search results page.

Private Bulletin Board

Use the search criteria and select Search to retrieve a list of tendering opportunities. To obtain more details about a particular opportunity click on the contract title. *(Results are ordered by deadline in ascending order)*

Search Criteria

Keyword or Contract ID:
Organizations:
Current / Awarded:
Matching categories:
Display tenders:

Results

Results 1 to 10 of 10

Tender	Stage	Organizations	Deadline	Registered
22501485: VHF-FM Radio Transceivers VHF-FM Radio Transceivers	Submission	ICAO - UC	12/06/2014 23:59	No
22501609: Aeronautical Information Management System Aeronautical Information Management System	Submission of Sealed Tender	ICAO - UC	09/09/2015 16:00	No
12500661: Provision of Telecommunication Services to ICAO HQs Provision of Telecommunication Service for ICAO HQs	Submission of Sealed Tender	ICAO - CC	10/09/2015 16:00	No
22501618: Primary Radar Primary Radar	Submission of Sealed Tender	ICAO - UC	18/09/2015 16:00	No
22501634: E-passports E-passports	Submission of Sealed Tender	ICAO - UC	20/09/2015 16:00	No
22501608: Mobile Control Tower Mobile Control Tower	Submission of Sealed Tender	ICAO - UC	21/09/2015 16:00	No
22501639: Aircraft technical support and training (SAAB 340B) Aircraft technical support and training (SAAB 340B)	Submission of Sealed Tender	ICAO - UC	25/09/2015 16:00	No
22501619: Simulator Simulator	Submission of Sealed Tender	ICAO - UC	30/09/2015 16:00	No

Instructions for accessing the tender documentation



Click on “register”

The screenshot shows a web browser window displaying the ICAO procurement portal. The URL is <http://ctapp.icao.int/procurement/pages/secure/supplier/bulletinBoard/vi>. The page title is "Bulletin Board". On the left, there is a "Links" menu with options: Home, Company Profile, Bulletin Board, My Tenders, Help, and Logout. The main content area displays a "Notice for 22501634: E-passports". The notice text states: "PLEASE VIEW THE DETAILS OF THE TENDER BELOW. IF YOU WISH TO REGISTER YOUR INTEREST IN THE TENDER, PLEASE CLICK ON THE 'REGISTER' BUTTON DISPLAYED IN THE TOP OR BOTTOM RIGHT OF THIS PAGE. IF YOU DO NOT WISH TO REGISTER INTEREST PLEASE CLICK ON THE 'RETURN TO BULLETIN BOARD' BUTTON ALSO DISPLAYED IN THE TOP/BOTTOM RIGHT OF THIS PAGE". The notice details include: Procuring organisation: ICAO - UC; Contract Ref: 22501634; Title: E-passports; Categories: 15-75-500 MACHINE READABLE PASSPORT (MRP) EQUIPMENT, 94-03-450 E-PASSPORT, ID, E-HEALTH SERVICES, 94-03-454 E-PASSPORT, ID, E-HEALTH SERVICES, DESIGN AND CONSTRUCTION; Description: E-passports; Extension terms: Fri 30 October 2015; Contract start date: Fri 30 October 2015; Contract end date: Fri 30 October 2015; Contract duration (months): 12; Nature of contract: Project; Procurement Process: Submission of Sealed Tender; Stage: Sun 20 September 2015 at 16:00; Deadline: Sun 20 September 2015 at 16:00; Procedure: Sealed Tender (ST); Contact: Patricia Frai, 999 University Street, Montr?al, Qu?bec, +1 514-954-6219, +1 514-954-6077, pfrai@icao.int. At the top right of the notice, there is a "Return to Bulletin Board" button and a "Register" button, which is highlighted with a red box. At the bottom right of the notice, there is another "Return to Bulletin Board" button and a "Register" button. The page footer includes logos for PROACTIS and W3C, and a version number v3.2.0.31/01 Oct 2013.

Notice for 22501634: E-passports

PLEASE VIEW THE DETAILS OF THE TENDER BELOW. IF YOU WISH TO REGISTER YOUR INTEREST IN THE TENDER, PLEASE CLICK ON THE "REGISTER" BUTTON DISPLAYED IN THE TOP OR BOTTOM RIGHT OF THIS PAGE. IF YOU DO NOT WISH TO REGISTER INTEREST PLEASE CLICK ON THE "RETURN TO BULLETIN BOARD" BUTTON ALSO DISPLAYED IN THE TOP/BOTTOM RIGHT OF THIS PAGE

[Return to Bulletin Board](#) [Register](#)

Notice

Procuring organisation: ICAO - UC
Contract Ref: 22501634
Title: E-passports
Categories: 15-75-500 MACHINE READABLE PASSPORT (MRP) EQUIPMENT
94-03-450 E-PASSPORT, ID, E-HEALTH SERVICES
94-03-454 E-PASSPORT, ID, E-HEALTH SERVICES, DESIGN AND CONSTRUCTION
Description: E-passports
Extension terms: Fri 30 October 2015
Contract start date: Fri 30 October 2015
Contract end date: Fri 30 October 2015
Contract duration (months): 12
Nature of contract: Project

Procurement Process

Stage: Submission of Sealed Tender [what's this?](#)
Deadline: Sun 20 September 2015 at 16:00
Procedure: Sealed Tender (ST)

Contact

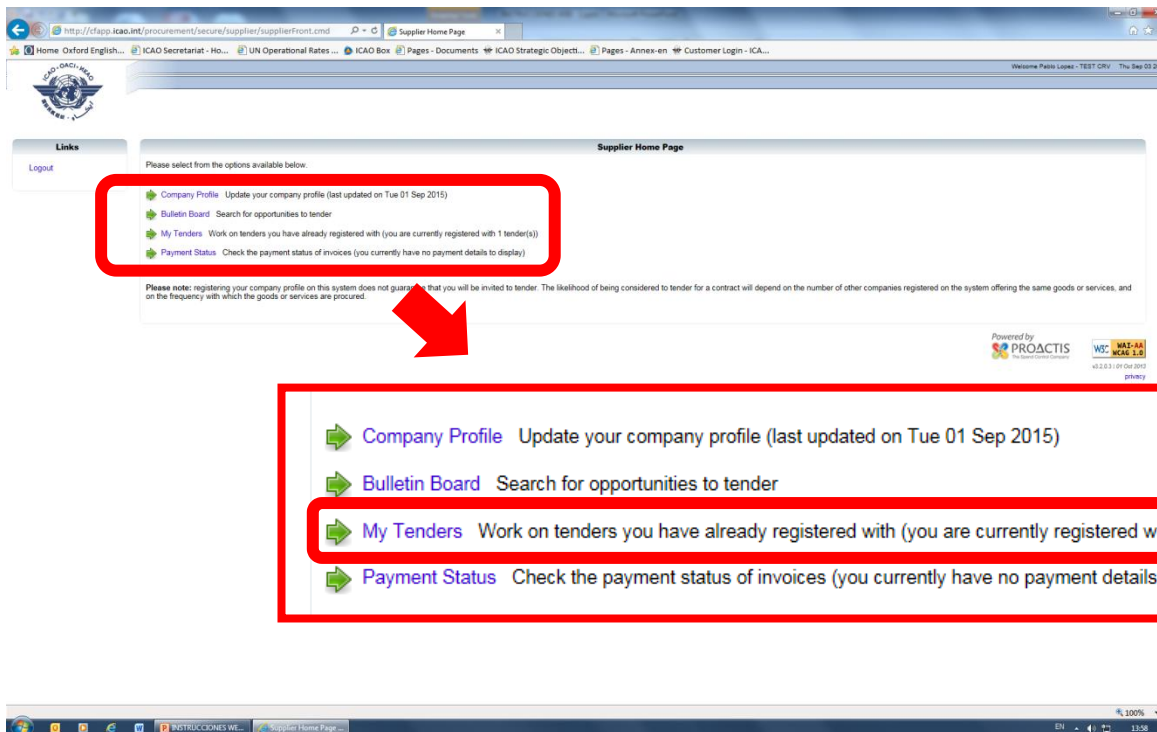
Contact for information: Patricia Frai
Address: 999 University Street, Montr?al, Qu?bec,
Phone: +1 514-954-6219
Fax: +1 514-954-6077
Email: pfrai@icao.int

[Return to Bulletin Board](#) [Register](#)

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v3.2.0.31/01 Oct 2013
[privacy](#)

Instructions for accessing the tender documentation

Once you register, you will be able to download the tender documentation. The tender will be accessible in the section “My tenders”, in your account



The screenshot shows the ICAO Supplier Home Page. The page has a header with the ICAO logo and navigation links. The main content area is titled "Supplier Home Page" and contains a list of links. A red box highlights the "My Tenders" link, which is described as "Work on tenders you have already registered with (you are currently registered with 1 tender(s))". A red arrow points from this link to a larger, detailed view of the same link list, where the "My Tenders" link is again highlighted with a red box. The detailed view also includes the "Company Profile", "Bulletin Board", and "Payment Status" links.

Links

Logout

Please select from the options available below:

- Company Profile Update your company profile (last updated on Tue 01 Sep 2015)
- Bulletin Board Search for opportunities to tender
- My Tenders** Work on tenders you have already registered with (you are currently registered with 1 tender(s))
- Payment Status Check the payment status of invoices (you currently have no payment details to display)

Please note: registering your company profile on this system does not guarantee that you will be invited to tender. The likelihood of being considered to tender for a contract will depend on the number of other companies registered on the system offering the same goods or services, and on the frequency with which the goods or services are procured.

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W3C WAI-ARIA 1.0

v0.0.0.0 (01/09/2015) privacy

- Company Profile Update your company profile (last updated on Tue 01 Sep 2015)
- Bulletin Board Search for opportunities to tender
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- Payment Status Check the payment status of invoices (you currently have no payment details to display)