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## AMENDMENT NR.1

**Date: 05/03/2021**

**Subject:** Amendment Nr.1 to Request for Proposal (RFP) for Procurement of “*Information and Communication Technologies (ICT) Training Delivery*” within the Scope of "Employability, Entrepreneurship and Social Stability for Syrian and Turkish Youth - in response to the Syria Crisis" issued on 15 February 2021.

**Ref:** UNDP-TUR-RFP(JAP)-2021/01

Dear Madam/Sir,

In relation to subject RFP issued on 15 February 2021 for Procurement of “*Information and Communication Technologies (ICT) Training Delivery*” within the Scope of "Employability, Entrepreneurship and Social Stability for Syrian and Turkish Youth - in response to the Syria Crisis", please kindly find “*Attachement-1: Answers to Questions from Prospective Proposers*”;

You are kindly requested to prepare and submit your proposal in response to our subject RFP with the consideration of this attachment, whereas all other clauses of the RFP remaining valid.

**Deadline for submission of proposal has been extended until 12 March 2021, 08:00 am (New York Time). Please make sure that your proposal is submitted through e-tendering, on or before 12 March 2021, 08:00 am (New York Time).**

Attachment-1: Answers to Questions from Prospective Proposers

Yours Sincerely,

UNDP Turkey Country Office

**ATTACHMENT-1**  
**ANSWERS TO QUESTIONS FROM PROSPECTIVE PROPOSERS**

**QUESTION 1: The implementation period stipulated in Section 5. ToR is short for the way that we typically run our ICT training programs. We are requesting an additional 3 months for prepping for the program as well as the selection process.**

**ANSWER 1:** As per stipulated in Section 5. Terms of Reference, the total duration of the assignment is 6 months (180 calendar days) considering the timeframe of “*Employability, Entrepreneurship and Social Stability for Syrian and Turkish Youth - in response to the Syria Crisis*”. The Service Provider shall carry out an approximately 150 hours training programme on ICT skills to 40 youth for each 5 MoYS Youth Centers in Ankara, Bursa, Kocaeli, İstanbul and Şanlıurfa within maximum 3 months duration. The Service Provider shall carry out a 7 days bootcamp at least 40 hours of training for each class in Ankara.

The Proposer should propose a methodology, approach and implementation plan considering the requirements, conditions (including the above mentioned time restrictions) stipulated in Section 5. Terms of Reference.

**QUESTION 2: Do you have an employment outcome for this bootcamp?**

**ANSWER 2:** No, there is no employment outcome requirement for the bootcamp. Please refer to Article 2.3 Organization of the Bootcamp in in Section 5. Terms of Reference.

**QUESTION 3: In order to foster social cohesion among Syrian and Turkish participants, we hold our programming in English. Is it possible?**

**ANSWER 3:** The trainings and the bootcamp will be delivered in Turkish.

**QUESTION 4: Some of our trainers are fluent in Turkish but others are Arabic speakers in order to support all students that go through our programs. Is it a must to all trainers to command fluently in Turkish?**

**ANSWER 4:** All trainers shall command fluently in **Turkish**. Please refer to Article L. Professional Qualifications of the Service Provider and Its Key Personnel in Section 5. Terms of Reference. If it is needed, UNDP will provide Turkish-Arabic translation services in trainings and bootcamp.

**QUESTION 5: We’re moving all of our programs online - so we wouldn’t hold any training in-person but could selected students use the infrastructure at community centers to complete homework and attend classes?**

**ANSWER 5:** All trainings and bootcamp will be provided **face to face in classes**. However, due to the COVID-19 pandemic or other reasons some of the trainings may turn to online classes with approval of UNDP. The approach will be shaped depending on the COVID-19 regulations/restrictions.

All participants (trainee) will come to the classes in order to use the computers for both in-class and online trainings.

**QUESTION 6: As per Section 5 Terms of Reference, Turkish and Syrian participants will take the trainings together in classes. We are foreseeing that there will be a language problem in training sessions. What is your expectation or solution?**

**ANSWER 6:** Turkish and Syrian participant will take the trainings together in classes and trainings and the bootcamp will be delivered in **Turkish**. If it is needed, UNDP will provide Turkish-Arabic translation services in trainings and bootcamp.

**QUESTION 7: Is ISO 14001 a must for participating to this RFP?**

**ANSWER 7:** No, please refer to Section 4. Evaluation Criteria.

**QUESTION 8: What is the language of training?**

**ANSWER 8:** The trainings and the bootcamp will be delivered in **Turkish**. If it is needed, UNDP will provide Turkish-Arabic translation services in trainings and bootcamp.

**QUESTION 9: Will the trainings start at the same time in all provinces or in turn?**

**ANSWER 9:** 150 hours of trainings in all 5 (five) provinces shall be implemented and completed between 30<sup>th</sup> and 90<sup>th</sup> calendar days from the contract signature. The implementation plan of the trainings (at the same time or in turn) in each province will be decided **by the Proposer** considering the requirements and conditions stipulated in Section 5. Terms of Reference and will be submitted in its proposal.