Section III: Returnable Bidding Forms

**eSourcing reference**: RFQ/2021/18609

Note to Bidders: The following returnable forms are part of this RFQ and must be completed and returned by bidders as part of their quotation. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of your quotation by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

Form A: Quotation submission form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Quotation for the supply of** [***Insert a brief description of goods/services*]** **in** [**Name of country/city],** RFQ Case No. [Insert RFQ ref number], dated **[insert date]**

We, the undersigned, declare that:

* 1. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract;
  2. Our quotation shall be valid for the period of time of [insert number of days which shall not be less than the specified in the Tender Particulars section, Period of Validity of Quotations] from the date fixed for the submission deadline as set out in the RFQ, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS[If you have any actual or potential conflict of interest as defined in Article 3 of Section II: Instructions to Bidders, please disclose it here];;
  4. Our firm confirms that the offeror and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  5. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the Contract—has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 3, Eligibility;
  6. We embrace the UN Supplier Code of Conduct and adhere to the principles of the UN Global Compact;
  7. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this RFQ and will not engage in any such activity during the performance of any Contract awarded.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this quotation and bind [***insert full name of bidder***] should UNOPS accept this quotation:

Name: [complete]

Title: [complete]

Date: [complete]

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide the name and contact information for the primary contact from your company for this quotation:

Name: [complete]

Title: [complete]

Email address: [complete]

Telephone: [complete]

# Form B: Price Schedule Form

Bidders shall fill in this Price Schedule Form in accordance with the instructions indicated.

RFQ reference no: [insert RFQ reference No.]

|  |  |
| --- | --- |
| **Currency** | USD |

This tender is composed of 2 lots. All lots will be evaluated independently and UNOPS reserve the right to award all, some or no lots to one, or multiple vendors.

**Lot 1: Explosive Detection Field Test Kit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No** | **Description** | **Qty** | **Unit price FCA** | **Total price FCA** |
| 1 | **Explosive Detection Field Test Kit** | 30 Kits | insert | insert |
| **Total in USD** | | | | insert |

**Prices for related services**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item/ lot** | **Description of the services** | **Quantity and physical unit (a) if applicable** | **Unit price**  **(b) if applicable** | **Total price per service**  **(a)x(b)** |
| 1 | Airfreight cost for the delivery of goods from FCA point to CPT Bamako - Mali Airport [all-inclusive rate] | 1 | insert | insert |
| **Total Price of Related Services** | | | | insert |

**Bid Summary**

|  |  |  |
| --- | --- | --- |
| **A** | **Total Price of Goods FCA** | [insert amount and currency] |
| **B** | **Total Price for related services** | [insert amount and currency] |
| **C** | **Total Price of Goods CPT Bamako, Mali (A + B)** | [insert amount and currency] |

**Lot 2: Pinpointing detector**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No** | **Description** | **Qty** | **Unit price FCA** | **Total price FCA** |
| 1 | **Pinpointing detector** | 30 | insert | insert |
| **Total in USD** | | | | insert |

**Prices for related services**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item/ lot** | **Description of the services** | **Quantity and physical unit (a) if applicable** | **Unit price**  **(b) if applicable** | **Total price per service**  **(a)x(b)** |
| 1 | Airfreight cost for the delivery of goods from FCA point to CPT Bamako - Mali Airport [all-inclusive rate] | 1 | insert | insert |
| **Total Price of Related Services** | | | | insert |

**Bid Summary**

|  |  |  |
| --- | --- | --- |
| **A** | **Total Price of Goods FCA** | [insert amount and currency] |
| **B** | **Total Price for related services** | [insert amount and currency] |
| **C** | **Total Price of Goods CPT Bamako, Mali (A + B)** | [insert amount and currency] |

**Lot 3: Semi-remote cutting tools**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No** | **Description** | **Qty** | **Unit price FCA** | **Total price FCA** |
| 1 | **Semi-remote cutting tools** | 160 | insert | insert |
| **Total in USD** | | | | insert |

**Prices for related services**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item/ lot** | **Description of the services** | **Quantity and physical unit (a) if applicable** | **Unit price**  **(b) if applicable** | **Total price per service**  **(a)x(b)** |
| 1 | Airfreight cost for the delivery of goods from FCA point to CPT Bamako - Mali Airport [all-inclusive rate] | 1 | insert | insert |
| **Total Price of Related Services** | | | | insert |

**Bid Summary**

|  |  |  |
| --- | --- | --- |
| **A** | **Total Price of Goods FCA** | [insert amount and currency] |
| **B** | **Total Price for related services** | [insert amount and currency] |
| **C** | **Total Price of Goods CPT Bamako, Mali (A + B)** | [insert amount and currency] |

Payment terms 30 days accepted:  Yes

**Bidder’s discount for accelerated payment:** \_\_\_\_% of total firm price for each calendar day less than thirty (30) days

**List of subcontractors or suppliers**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this Contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of Bidder***] to sign this quotation and bind [***insert full name of Bidder***] should UNOPS accept this quotation:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form C: Technical Quotation Form

RFQ reference no: [insert RFQ reference No.]

Name of Bidder: [insert name of Bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section II: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

**Technical specifications for goods – Comparative Data Table**

**Lot 1: Explosive Detection Field Test Kit**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No** | **UNOPS minimum technical requirements** | **Quantity** | **Is quotation compliant?** Bidder to complete | **Details of goods offered.** Bidder to complete |
| 1 | Eexplosive detection Kits include a full range of detection capabilities – see below.  Kits are to be packaged in convenient ‘Work Station’ plastic boxes | 30 Kits | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Nitro Aromatic | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Nitro Esters | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Nitramines | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Inorganic Nitrates | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Urea Nitrate | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Ammonium Nitrate | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Inorganic Oxidants | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Peroxide | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Perchlorates | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Nitromethane | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |

**Delivery requirements and Comparative Data Table:**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNOPS Requirements** | | **Is quotation compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the goods FCA point within 8 weeks after Contract signature. Delivery to CPT point shall take place no later than 16 weeks after Contract signature. | Yes  No | Insert details |
| **Delivery place and Incoterms rules** | CPT Unloaded, Bamako Airport, Bamako, Mali | Yes  No | Insert details |
| **Consignee details** | United Nations Mine Action Service Mali (Full consignee details will be provided to the winning supplier). | Yes  No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20%, without any change in the unit prices or other terms and conditions of the RFQ. | Yes  No | Insert details |

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**Lot 2: Pinpointing detector**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **UNOPS minimum technical requirements** | **Qty** | **Is quotation compliant?** Bidder to complete | **Details of goods offered.** Bidder to complete |
| 1 | A pinpointer or a handheld metal detector that is used to delineate or ‘pinpoint’ a specific metallic target area. Once the operator has detected a large target area with the metal detector (VMR 3), the pinpointer is used during Operator Search procedures to acquire a more exact or detailed outline of the target during the search | 30 | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Adjustable Sensitivity | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Automatic Power off | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Automatic tuning at turn on | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Audio Indication | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Vibration Indication | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Single Button operation | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| LED Light | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Warranty 2 years | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Waterproof to 2m/Dust proof | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Capable to Operate up to 50 deg C | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Holster Included | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Length: 22.9 cm | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Thickness: 3.8 cm | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| tapered to 2.2 cm | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Weight: 0.2 kg with battery | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Battery 9V | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |

**Delivery requirements and Comparative Data Table:**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNOPS Requirements** | | **Is quotation compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the goods FCA point within 8 weeks after Contract signature. Delivery to CPT point shall take place no later than 16 weeks after Contract signature. | Yes  No | Insert details |
| **Delivery place and Incoterms rules** | CPT Unloaded, Bamako Airport, Bamako, Mali | Yes  No | Insert details |
| **Consignee details** | United Nations Mine Action Service Mali (Full consignee details will be provided to the winning supplier). | Yes  No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20%, without any change in the unit prices or other terms and conditions of the RFQ. | Yes  No | Insert details |

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**Lot 3: Semi-remote cutting tools**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **UNOPS minimum technical requirements** | **Qty** | **Is quotation compliant?** Bidder to complete | **Details of goods offered.** Bidder to complete |
| 1 |  | 160 | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Light-weight and easily carried by the IEDD Operator for use in the field | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Use of a Detonator (military or commercial) to initiate the Wire Cutter versus special ammunition. Detonators are readily available to our EOD teams in the field for other RSP options. | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| The speed of initiation needs to be faster than the speed of the detonator within the IED circuit to function | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| No recoil, minimum fragmentation (little to no metal) for Operator safety. | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| The need to cut two wires at once. Ideally the EOD team would target one wire at a time, but if the situation on the task requires both wires to be severed in an IED circuit, the Wire Cutter System needs to be able to sever the wires without a connection to be made. This will prevent the functioning of a detonator in the target IED. | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| The cutting blade should be contained within the Wire Cutter system. This will further increase the safety for the Operator when the cutter is being placed on the target wire. This reduces the chance of an exposed blade having contact with the wire while being deployed by the Operator | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |
| Disposable and reasonably affordable to use. | Yes  No | Insert details of goods offered, including specifications and brand/model offered if applicable |

**Delivery requirements and Comparative Data Table:**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNOPS Requirements** | | **Is quotation compliant?** Bidder to complete | **Details**  Bidder to complete |
| **Delivery time** | Bidder shall deliver the goods FCA point within 8 weeks after Contract signature. Delivery to CPT point shall take place no later than 16 weeks after Contract signature. | Yes  No | Insert details |
| **Delivery place and Incoterms rules** | CPT Unloaded, Bamako Airport, Bamako, Mali | Yes  No | Insert details |
| **Consignee details** | United Nations Mine Action Service Mali (Full consignee details will be provided to the winning supplier). | Yes  No | Insert details |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20%, without any change in the unit prices or other terms and conditions of the RFQ. | Yes  No | Insert details |

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The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

Yes  No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Form D: Previous Experience Form

RFQ reference no: [insert RFQ reference No.]

Name of Bidder: [insert name of Bidder]

| **Description of services/goods** | **Country** | **Total amount of Contract** | **Contract Identification and Title and**  **Contact details of Client**  **(Name, Address, telephone, email, fax)** | **Year project was undertaken** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_