



United Nations
Educational, Scientific and
Cultural Organization

FORM AM 10-7:

**Procurement Notice/Advertisement
Open International Competition (OIC)**

Country of Destination: Beirut, Lebanon

Reference Number: *UIS-21/ADM/HR/002*

Description: Consultancy: Review of the UNESCO Institute for Statistics activities in the Arab States - Open to individuals only

Deadline for Submission of Sealed Tenders: *26 February 2021, 23:59 Montreal time*

Posting Date: *05 February 2021*

United Nations Educational, Science and Cultural Organization (UNESCO) Institute for Statistics (UIS) hereby invites qualified individuals to apply as follows:

The UNESCO Institute for Statistics (UIS) plays a critical role in the Education 2030 Agenda by producing cross-nationally-comparable education indicators and working with partners to develop new indicators, methodologies, statistical approaches and monitoring tools to better assess progress towards the international education targets. It is the designated lead agency for producing the indicators needed to track global progress towards Sustainable Development Goal 4 (SDG 4), while sharing responsibility for some targets with other agencies.

The main objective of this assignment is to support the establishment and reinforcement of the UIS regional presence in the Arab States (strategic planning and technical assistance) within the framework of the UIS Medium Term Strategy and the annual programme. In this context, he/she will review and map existing focus areas that the UIS needs to provide specialized technical assistance, methodological guidance and develop partnerships/relations to build statistical capacity and make recommendations for a regional strategy and workplan and implement agreed activities.

Scope of work

- In collaboration with the UNESCO Regional Bureau for Education in Beirut, develop medium term strategies and annual work plans outlining the priorities for the Arab States in relation to strengthening the reporting and monitoring by countries of the SDG4 Agenda.
- Review and report on effective practices to advance UIS' field strategies related to UIS questionnaires' completion and data reporting.
- Support the development of UIS regional activities aimed at launching, supporting the follow up and review of the Sustainable Development Goals (SDGs) and the Education 2030 Agenda as well as promoting evidence-based policymaking.
- Conduct activities required for the regional implementation of UIS programmes in the fields of education, literacy skills measurement, and assessment of learning outcomes, science, technology & innovation, culture, and communication & information statistics.
- In collaboration with the UNESCO Regional Bureau of Education, conduct mapping of key stakeholders in the region and enhance the UIS's network of partnerships involved in data quality at national and regional levels.

- In collaboration with the UNESCO Regional Bureau of Education, develop a regional resource mobilization plan.
- Carry-out background cross-national and country specific research, including literature reviews and research of background papers to inform progress of UIS activities.
- Prepare materials for the launch UIS annual reports, including country fact sheets and briefing materials related to statistics and analysis.
- Liaise with the UNESCO Office in Beirut, the Regional Bureau for Education, UNESCO national and cluster Offices (particularly for implementation of UIS workplan), as well as the Regional Bureau for Sciences in the Arab States (for specific projects) for the effective implementation of UIS activities in the region..

Work Assignment Overview

- Annual Workplan 2021: In collaboration with UNESCO Regional Bureau of Education- March 2021
- Regional TCG: In collaboration with the Foresight & Innovation Team (FIT) facilitate the establishment of the Regional TCG governance and adoption of regional benchmarks- May 2021
- UIS Surveys: In collaboration with FIT and Education Survey Team (ESS) implement a follow up and support to increase the response rates to UIS Surveys- September 2021
- Regional Strategy 2022 -2025: 2022- 2025 Priorities and resource mobilization strategy aligned with UNESCO Regional Bureau of Education - September 2021
- Partnerships: Identify and establish agreements with small number of regional partners to advance the UIS strategy in the Region - December 2021

REQUIRED QUALIFICATIONS

Education

- Advanced university degree (Master's or equivalent) in public policies, social research, economics, statistics, education planning, or a closely related numeric discipline (such as demography, economics, or mathematics). A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.
- Training in project management would be an asset.

Experience

- A minimum of 4-7 years of progressively responsible experience in technical assistance, project management, building strategic alliances and partnerships and resource mobilisation pertaining to statistical and information practices, processes, and systems in education.
- Relevant professional experience in projects elaboration and management with a statistical component, preferably at a regional level. Experience in projects providing advisory services to countries in formulating and implementing national strategies for reporting and monitoring education data would be an asset.
- Experience in comparable statistics and EMIS
- Relevant experience at the national level in a Government ministry and/or at least 2 years of relevant experience at the international level (UN or international agency/organization).
- Experience working in or with countries in the Arab States is a strong asset.

Skills/competencies

- Knowledge and understanding of theories, concepts and approaches relevant to reporting and monitoring of SDG4.
- Knowledge of sustainable development issues related to education in the Latin American & Caribbean region.
- Capacity to plan, organize and manage for quality and results
- Demonstrated ability of collaboration, knowledge sharing, to build consensus, negotiate and apply good judgment
- Demonstrated ability to improve programmes or services; analyzing situations proposing options to solve problems or meet client needs.
- The ability to communicate effectively (orally and in writing)
- Technical competence in the use of I.T. tools and both standard office and data processing/analysis software (i.e., MS Excel, MS Word, SPSS, Stata or SAS)
- Experience working with statistical databases such as ORACLE and SQL would be an advantage.

Languages

- Excellent knowledge of English and Arabic.

Interested individuals who wish to apply to the consultancy may visit:

<https://careers.unesco.org/job/Beirut-Consultancy-Review-of-the-UNESCO-Institute-for-Statistics-Activities-in-the-Arab-States/521841702/>

UNESCO Contact Information :

UIS Procurement

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