



**QUESTIONS & ANSWERS**  
**RFP/UNDP/ACCESS/ IDN-0000126190/002/2021**

**Assignment Name:**  
**Community Development Service to Build Institutional Capacity of Renewable Energy Service Company (RESCO) in 23 Villages in Indonesia**

**Closing Date:**  
 Please refer to the e-tendering system with event ID: **IDN10 0000008411**

**TO ALL INTERESTED BIDDERS**

No.	QUESTIONS & ANSWERS	
1	Q	Do all locations have BUMDes? if they don't have it, is it included in the scope of this contract?
	A	No, not all locations have BUMDES. During the Detailed Feasibility Study, seven (7) BUMDES were identified available in ACCESS project locations. Yes, the establishment of RESCO and (if not yet established) the establishment of BUMDES is included in the scope of this RFP. Village regulation on BUMDES establishment and/or RESCO establishment letter (for Village non BUMDES should arrange 2 letters, establishment of BUMDES and establishment of RESCO) is part of the key deliverables of scope of work 4 in the TOR.
2	Q	Will the PLTS operator be considered as RESCO staff?
	A	Yes, they will be part of RESCO board members
3	Q	Does this contract include the cost of the related licensing to make a business unit serving electricity services included in this contract?
	A	The proposal (technical and financial) should include the cost of establishment of RESCO (notary deeds)
4	Q	Does the cost for legalization (notary etc.) include in this contract?
	A	Yes, it should be included in the proposal. Registration process is under the scope of work 4 and the notarial deed is part of the deliverable 5
5	Q	If there is procurement process to purchase hardware and software to support management and finance, are they included in this contract, such as computers, accounting systems, billing systems?
	A	All procurement related to the service required in the TOR should be included in the proposal and would recommend for bidder to utilize their existing hardware and software. Bidders will cover all its management, operational, and activity related costs in their overhead cost
6	Q	If there are two locations that are close by, is it possible to create one Management Unit for the two locations?
	A	Village Facilitator must be based on the location where the off-grid solar PV will be constructed. List of location is available under scope of work on the TOR.
7	Q	Does the project provide subsidized operational expenses in the first few years?
	A	The proposal should only cover within the context of service mentioned in the TOR, which is to establish and strengthen business management capacity of the existing or potential institution in the project location to serve as a Renewable

		Energy Service Enterprise/Company (RESCO).
8	Q	Is it possible to hire International Experts? If yes, is there any specific requirement / qualification?
	A	It is possible, however, for village facilitator it is not recommended as it requires staff to live in the community and facilitate consultations and other relevant activities. Requirement/qualification is listed on the TOR section H: Qualification and experiences.
9	Q	Related to covid-19 pandemic, is there any certain regulation from UNDP?
	A	Companies/Organizations is expected to comply with Covid19 health protocol. Section 5 of the TOR refers to risk and assumptions, and it listed Covid19 as potential risk. Company/Organization must include this in its risk matrix and develop mitigation plan accordingly. For example: staff must be informed and follow the health protocol in all aspects of project implementation (wear mask when meeting community members, conduct meeting with limited number of people, etc.)
10	Q	Will UNDP provide the cost for travel and for off line meetings? Cost here includes test fees, costs of providing covid mitigation tools if there is a meeting etc.
	A	All cost for travel and off-line meeting should be included in the Bidder's proposal (part G of the TOR: the company/organization will cover all its management, operational, and activity related costs).
11	Q	Please confirm the required audited financial statement whether it is for one year or in the last three years
	A	The requirement in this tender is for Bidders to submit the Latest Audited financial Statement in the last three years
<b>Amendment to the RFP</b>		
1		<p>Section 3. Bid Data Sheet, point 16, clause 22, has been added with the following information:</p> <ul style="list-style-type: none"> <li>Bidders who wishes to submit the original bid security to UNDP Office, should notify by email the PIC of this tender (<a href="mailto:yusef.millah@undp.org">yusef.millah@undp.org</a> ; <a href="mailto:mutia.rahmadina@undp.org">mutia.rahmadina@undp.org</a>) three (3) working days in advance prior submission of the Original Bid Security. The original Bid Security will only be accepted upon confirmation and an appointment which will be accepted on the following Tuesday. UNDP Security Guard or Receptionist will not accept any Bid Security send to UNDP Office.</li> </ul>