## **Form G:** Financial ProposalForm

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| RFP reference: | [Insert RFP Reference Number] | | |

The Bidder is required to prepare the Financial Proposal following the below format and submit it in an envelope separate from the Technical Proposal as indicated in the Instruction to Bidders. Any Financial information provided in the Technical Proposal shall lead to Bidder’s disqualification.

The Financial Proposal should align with the requirements in the Terms of Reference and the Bidder’s Technical Proposal.

**Currency of the proposal:** [Insert Currency]

**Table 1: Summary of Overall Prices**

|  |  |
| --- | --- |
|  | **Amount(s)** |
| **Professional Fees** (from Table 2) |  |
| **Other Costs** (from Table 3) |  |
| **Total Amount of Financial Proposal** |  |

**Table 2: Breakdown of Professional Fees**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Position** | **Fee Rate** | **No. of Days/months/ hours** | **Total Amount** | |
| *A* | *B* | *C=A+B* | |
|  | Team Leader (1 Person) |  | 18 months |  | |
|  | Community Development Officer (2 Persons) |  | 12 moths |  | |
|  | Business Development Officer (2 Persons) |  | 12 moths |  | |
|  | Village Facilitator (23 Persons) |  | 18 months |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |
| **Subtotal Professional Fees:** | | | | |  | |

**Table 3: Breakdown of Other Costs**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Refer to TOR** | **Description/Specification of Goods** | **Qty** | **UoM** | **Freq** | **UoM** | **Unit Price (IDR)** | **Total Village / District / Province** | **Total Price (IDR)** | **Remark** |
| **1.3** | **SOP of Grievance Mechanism** |  |  |  |  |  |  |  |  |
|  | - Expert | 1 | Person | 5 | Days |  | n/a |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  |  |  |
| **1.4** | **PocketBook Manual (For Village Facilitators)** |  |  |  |  |  |  |  |  |
|  | - Design and Printing | 50 | Unit | 1 | Time |  | n/a | - |  |
|  | - Meeting Package (meals) | 20 | Person | 2 | Time |  | n/a | - |  |
|  | - Experts (for Comdev,RE,BUMDES, Gender) | 4 | Person | 7 | Days |  | n/a |  |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  |  |  |
| **2.1** | **Village Facilitators (23 person) training *(venue Jakarta)*** |  |  |  |  |  |  |  |  |
|  | - Meeting Package (full board) | 28 | Person | 7 | Days |  | n/a | - |  |
|  | - Perdiem for 23 Village Facilitator | 23 | Person | 7 | Days |  | n/a | - |  |
|  | - Transport for 2 BD Officer,2 Comdev Officer and 1 Team Leader | 5 | Person | 7 | Days |  | n/a | - |  |
|  | - Meeting Backdrop | 1 | Unit | 1 | Time |  | n/a | - |  |
|  | - Airplane Ticket (East Nusa Tenggara-Jakarta-East Nusa Tenggara) for 7 Village Facilitators | 7 | Person | 1 | Return |  | n/a | - |  |
|  | - Terminal Allowance Jakarta | 7 | Person | 2 | Time |  | n/a | - |  |
|  | - Terminal Allowance East Nusa Tenggara | 7 | Person | 2 | Time |  | n/a | - |  |
|  | - Airplane Ticket (West Sulawesi-Jakarta-West Sulawesi) for 4 Village Facilitators | 4 | Person | 1 | Return |  | n/a | - |  |
|  | - Terminal Allowance Jakarta | 4 | Person | 2 | Time |  | n/a | - |  |
|  | - Terminal Allowance West Sulawesi | 4 | Person | 2 | Time |  | n/a | - |  |
|  | - Airplane Ticket (Central Kalimantan-Jakarta-Central Kalimantan) for 4 Village Facilitators | 4 | Person | 1 | Return |  | n/a | - |  |
|  | - Terminal Allowance Jakarta | 4 | Person | 2 | Time |  | n/a | - |  |
|  | - Terminal Allowance Central Kalimantan | 4 | Person | 2 | Time |  | n/a | - |  |
|  | - Airplane Ticket (Southeast Sulawesi-Jakarta-Southeast Sulawesi) for 8 Village Facilitators | 8 | Person | 1 | Return |  | n/a | - |  |
|  | - Terminal Allowance Jakarta | 8 | Person | 2 | Time |  | n/a | - |  |
|  | - Terminal Allowance Southeast Sulawesi | 8 | Person | 2 | Time |  | n/a | - |  |
|  | PCR Test | 23 | Person | 1 | Time |  |  |  |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **2.2** | **Village Facilitator mobilization** |  |  |  |  |  |  |  |  |
|  | **East Nusa Tenggara (West Sumba)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 2 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **East Nusa Tenggara (South West Sumba)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 6 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **Central Kalimantan (Lamandau)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 2 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **Central Kalimantan (Barito Selatan)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 2 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **West Sulawesi (Mamasa)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 2 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **West Sulawesi (Mamuju)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 2 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **Southeast Sulawesi (Bombana)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 3 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **Southeast Sulawesi (South Konawe)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 2 | Person | 2 | Time |  | n/a | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **Southeast Sulawesi (Muna & West Muna)** |  |  |  |  |  |  |  |  |
|  | - Travelling To Site (Homebase - Site Location - Homebase) | 2 | Person | 2 | Time |  | n/a | - |  |
|  | Antigen/PCR Test | 23 | Persons | 1 | Time |  |  |  |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **2.2.3** | **Free Prior Inform Concern (FPIC) in all villages** |  |  |  |  |  |  |  |  |
|  | - Meals for Community meetings (local leaders, religious groups, famers, youth, women's groups, etc.) | 20 | Person | 14 | Time |  | 23 | - | villages |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **3.1.1** | **Local operator recruitment (5 selected candidates per village)** |  |  |  |  |  |  |  |  |
|  | - Meals for community mapping and consultations | 20 | Person | 6 | Time |  | 23 | - | villages |
|  | - selection / interview of local operators | 15 | person | 1 | Time |  | 23 | - | villages |
|  | - printing | 100 | Page | 1 | Time |  | 23 | - | villages |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **3.1.3** | **Local operator kick off workshop (5 candidates per village and 1 Village Facilitator) Venue: District** |  |  |  |  |  |  |  |  |
|  | Travel from homebased-district-homebased | 6 | Person | 1 | Time |  | 23 |  | villages |
|  | Perdiem | 6 | Person | 1 | Time |  | 23 |  | villages |
|  | Meals | 20 | Person | 1 | Time |  | 10 |  | District |
|  | Resource Person |  | Person | 1 | Time |  | 10 |  | District |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  |  |  |
| **3.1.4** | **Letter of Assignments for Local Operator** |  |  |  |  |  |  |  |  |
|  | -Meals for Meetings | 4 | Person | 3 | Time |  | 23 | - | Villages |
|  | -Travel | 4 | Person | 2 | Time |  | 23 | - | Villages |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | **-** |  |
| **4.1.1** | **RESCO BOARD Recruitment** |  |  |  |  |  |  |  |  |
|  | - Meals for community mapping and consultations | 20 | Person | 30 | Time |  | 23 | - |  |
|  | - Meals for selection / interview of local operators | 15 | person | 1 | Time |  | 23 | - |  |
|  | - printing | 100 | Page | 1 | Time |  | 23 | - |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  |  |  |  |  |  |  |  |  |  |
| **4.1.2** | **RESCO BOARDS structure and BUMDES Establishment (where applicable)** |  |  |  |  |  |  |  |  |
|  | - Meals for Meetings / consultations | 15 | Person | 5 | Time |  | 23 | - |  |
|  | - Travel /coordination with local government (district) | 5 | Person | 2 | Time |  | 23 | - |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **4.1.3** | **RESCO Board Trainings and Meetings** |  |  |  |  |  |  |  |  |
|  | Meals for trainings (RESCO Administration, accounting, bookkeeping, marketing strategy, business development, etc.) | 10 | Person | 12 | Time |  | 23 | - |  |
|  | Meals for FGD / Meetings (regular updates, SOP development, business plan development, etc.) | 10 | Person | 14 | Time |  | 23 | - |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **4.1.4** | **Village regulation for BUMDES establishment and/or RESCO establishment letter (2 letter for village non BUMDES) (Venue : Balai Desa; meals only)** |  |  |  |  |  |  |  |  |
|  | - Meals for Meetings / consultations | 10 | Person | 3 | Time |  | 23 | - |  |
|  | - Travel / coordination to sub district / district | 3 | Person | 1 | Time |  | 23 | - |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **4.1.6** | ***Facilitation on Electricity Tariff (Venue : Balai Desa; meals only)*** |  |  |  |  |  |  |  |  |
|  | - Meals for Meetings / consultations | 20 | Person | 12 | Time |  | 23 | - |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | **-** |  |
|  |  |  |  |  |  |  |  |  |  |
| **4.1.9** | **Notarial Deed for RESCO** |  |  |  |  |  |  |  |  |
|  | - Meals Meetings / consultations | 10 | Person | 3 | Time |  | 23 | - |  |
|  | - Travel to district | 3 | Person | 2 | Time |  | 23 | - |  |
|  | - Notarial Deed Fee | 1 | Unit | 1 | Time |  | 23 | - |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
| **5.1** | **Monitoring and Evaluation** |  |  |  |  |  |  |  |  |
|  | - Village Facilitator Travel cost to sub-district / district for reporting purpose | 1 | Person | 13 | Time |  | 23 | - | No electricity and internet connection in village |
|  | - Travel cost to sites for representative from selected vendor | 5 | Person | 5 | Time |  | n/a | - |  |
|  | Antigen/PCR Test | 5 | Persons | 5 | Time |  |  |  |  |
|  | Mask and Hand Sanitizer | 1 | LS |  |  |  |  |  |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  |  |  |  |  |  |  |  |  |  |
|  | **Other** |  |  |  |  |  |  |  |  |
|  | Office Supply | 1 | Unit | 18 | Month |  |  | - |  |
|  | Management Fee (if any) |  |  |  |  |  |  | - |  |
|  | ***Sub-Total*** |  |  |  |  |  |  | **-** |  |
|  | **GRAND-TOTAL** |  |  |  |  |  |  | **#VALUE!** |  |

**Table 4: Breakdown of Price per Deliverable/Activity**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deliverable/**  **Activity description** | **Due Date of deliverable submission** | **Terms of Payment** | **Total** |
| Deliverable 1   * 1. Detailed work plans for the companies/organizations from training village facilitators, local operator recruitment, to RESCO establishment and sustainability plan.   2. Template of Monthly report, Quarterly report and final report   3. SOP of grievance mechanism for activity implementation   4. Pocketbook manual for village facilitators (Outline is per Annex 1) | March 2021 (within 4 weeks from contract commencement date) | 10% |  |
| Deliverable 2   * 1. village facilitators Training report   2. facilitators mobilization report which consists of:      1. Stakeholder mapping      2. baseline information      3. Report of Free, Prior, Informed, and Consent (FPIC) of the project conducted in every village. (2nd week brief report after mobilization)   3. Monthly Report | May 2021 | 10% |  |
| Deliverable 3   * 1. Local operator recruitment report, which consists of:      1. Potential operator mapping.      2. Operator recruitment process and result      3. Shortlisted local operators attended training program socialization with local government      4. Letter of Assignments for Local Operator      5. Lesson learn from local operator recruitment   2. Monthly report | July 2021 | 30% |  |
| Deliverable 4   * 1. RESCO establishment report, which consists of:      1. Community Meeting implementation      2. RESCO board structure and (if applicable) BUMDES establishment      3. RESCO Training implementation and RESCO business plan      4. Village regulation on BUMDES establishment and/or RESCO establishment letter      5. Letter of Assignment for RESCO Board      6. Facilitation on electricity tariff’s discussion      7. RESCO SOP      8. Lesson learn from RESCO establishment      9. Notarial deed registration process   2. Monthly and quarterly report | November 2021 | 30% |  |
| Deliverable 5   * 1. RESCO operationalization and sustainability report, which consists of:      1. RESCO notarial deed      2. operationalization of RESCO and challenges   2. Monthly and quarterly report | February 2022 | 10% |  |
| Deliverable 6   * 1. Lesson learn on RESCO operationalization   2. Identification of local economic potential utilizing generated electricity   3. Sustainability analysis for RESCO and RE Infrastructure   4. Quarterly and Final Report | June 2022 | 10% |  |