

BIDDER'S CONFERENCE – MINUTES OF MEETING

ITB/UNDP/SMILE/124777/001/2021

Assignment Name:

Provision of Temperature Data Loggers to Improve Efficiency of Vaccination Supply Chain in Indonesia

Date and Time:

21st January 2021 by Zoom Online Meeting

<https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fundp.zoom.us%2Fj%2F83772332779%3Fpwd%3DU2JkNHg5RjBpYmxnbVZVVmovZ1E4UT09&data=04%7C01%7Carmada.pratama%40undp.org%7C5a71ce853d7e426dad4108d8b8c0c65d%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637462485389839203%7CUnknown%7CTWFpbGZsb3d8eyJWljojMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&data=Q%2FD6DZDBacpjEVcBzcfalNx4IUayBGE8DWk6suXpCrc%3D&reserved=0>

Meeting ID: 837 7233 2779

Passcode: 479389

Closing Date:

Please refer to the e-tendering system with event ID **0000008312**.

TO ALL INTERESTED BIDDERS

No.	Introduction and Guidance
Information	<p>Bid Conference was opened with following agenda:</p> <ol style="list-style-type: none"> 1. Explanation on ITB tender document – administrative issue (closing date, submission & method, delivery place for submitting offer, contract award, etc.). 2. Explanation on Returnable Bidding Forms/Checklist 3. Explanation on Annex I - Specifications/Description Of Requirement 4. Q & A (going through all sessions) <p><i>*Bidders were encouraged to carefully read the ITB document before preparing the offer and to check regularly UNDP E-tendering & UNDP website for any update/amendment to this tender document</i></p>
Q&A session is incorporated into the below minutes	
1.	<p>Q Can the bidder which not selected or awarded the contract request for debrief meeting on how the proposal performs?</p>

	A	Yes, it is possible with certain regulations, meaning that the unsuccessful bidder may conduct debrief meeting with UNDP and will discuss on the tender evaluation as comprehensive possible by not comparing to other bidders' proposal
2.	Q	Will the award publish widely?
	A	Yes, the award will be published in UNDP websites, UNGM and Procurement Notice.
3.	Q	If there is several requirements or documents cannot be submitted but the rest can be submitted, will UNDP reject the bid?
	A	Yes, UNDP will reject the bid even if only 1 or 2 requirements or documents cannot be submitted which means it is not complied with UNDP requirement.
4.	Q	If the process of bidding, awarding, and engaging is less than the bid validity period, why does bid validity has to be 90 days?
	A	The bid validity is an estimation period for the whole procurement process. In order to guarantee the process, including bid security, bid validity is needed. Should the whole processes cover less than 90 days, it doesn't have correlation on the timeline for the selected bidder to deliver the services/goods.
5.	Q	Is there any template form UNDP that bidder has to comply on bid security?
	A	Yes, there is a format from UNDP that bidder has to comply.
6.	Q	Is there any bank preference for this bid security?
	A	There is no bank preference for bid security, but the bank must be registered legally by the government for its operations.
7.	Q	For the integration to SMILE, will it be done by one way (only from selected vendor's back end to SMILE) or two ways (back and forth from/to selected vendor's back end to/from SMILE)?
	A	The project needs both, one way and two ways communication. For one way meaning that the project must be able to get the data from the device and for two way meaning that we also can-do adjustment or change or set up on the thresholds for the device, so we are able to send some commands to the device from SMILE backend.
8.	Q	For the GPS for cold chain, will be installed indoor or outdoor? How does the connection relate to the instalment?
	A	The device will be put within the building and it can be read by SMILE system for one time or several time in one year.
9.	Q	For the certified NIST and ILAC, does it have to traceable or the bidder can use manufacture calibration only?
	A	Regarding to this specification, the bidder may proceed with manufacture calibration only.
10.	Q	For alarm sent through SMS, will the notification be sent to only one number or many numbers for each device?
	A	Basically, we need selected bidder to be able to send SMS notifications to 2 or 3 numbers.
11.	Q	Related to scope of work #3, should the device using USB or the selected bidder can use another system like cloud so the data can be sent to selected bidder's cloud storage?
	A	We need the device using USB as a backup mechanism in case there is a problem with connection or cloud, SMILE can still get/download the data from the device. The device should be able to keep the data in USB at least 30 days. The other way to get data directly from the device can be from bluetooth but still, the data must be secured in the device at least 30 days from the current date.
12.	Q	Is the temperature indicator must be displayed on the device or in application?
	A	SMILE project requires the temperature indicator must be displayed on the device and in application or from the backend or from Kemenkes or Dinkes or SMILE.

13.	Q	Related to scope of work #8, is it possible that selected bidder calibrates under KAHN standard, not by NIST or ILAC standard calibration?
	A	TBA
14.	Q	Related to scope of work #10, please elaborate more on user programable sample rate and alarm limits?
	A	We require the application to be able to send direct notification such alarm and the application is adjustable to set limit of temperature because there might be changes on certain time period for the temperature limit for the cold chain.
15.	Q	Related to scope of work #11, since the device will be put in the cold chain, will the GPS be distributed along with the distributed cold chain? Or the GPS only be placed in specified location in PUSKESMAS?
	A	The chillers of the cold chains are already installed in PUSKESMAS so it doesn't need to be tracked, so the GPS will be installed in PUSKESMAS.
16.	Q	Related to scope of work #12, is it really required that onboard software generates PDF & CSV Report download for last 30 days through USB port or is it possible to send the data to the cloud?
	A	We need the PDF and CSV report can be downloaded on site in case there's problem on the connection or the cloud.
17.	Q	Related to scope of work #14, does UNDP already have the dashboard or the selected bidder has to design it?
	A	Yes, the bidder may propose another dashboard design but at least SMILE project needs minimum features that we can see such device set up provisioning or battery indicator, temperature or any other important related indicators.
18.	Q	Related to scope of work #16, is the replacement lead day 7 calendar days or 7 working days?
	A	It is 7 calendar days.
19.	Q	Related to scope of work #17, is UNDP open for another form of technology to be used apart from GPRS or internet?
	A	Yes, we are open for any other protocol ZP or any other. The bidders are allowed to propose any other technologies other than SMS but the data subscription must be included in the financial proposal. Should any other devices be important for delivering it, kindly please add into the proposal.
20.	Q	Related to scope of work #19, does it mean that the service including dismantling and collecting the devices from the locations upon service completion?
	A	Yes, the service includes dismantling and collecting the device from the locations upon service completion. Thus, this part should be your consideration in submitting the proposal.
21.	Q	Related to scope of work #14, kindly please provide the details of the minimum features or indicator for a proposed dashboard.
	A	TBA
22.	Q	Related to the installation and delivery/shipment, does it mean that the selected bidder has to install in PUSKESMAS or only in capital point of the city or district?
	A	Yes, the selected bidder must install until PUSKEMAS and the selected bidder should assure that the devices are connected to the system and can be read by the system.
23.	Q	Related after sales warranty, does it mean that it's applied for any replacement should be done until PUSKESMAS, so not only until capital point of the city or district?
	A	Yes, it's applied until PUSKESMAS where the devices are installed.
24.	Q	Is there any precise location for the PUSKESMAS?
	A	No, there is no any specified locations for PUSKESMAS. We allow bidder to calculate from the capital point of the city or district.

25.	Q	Should be any changes on the list of PUSKESMAS in cities or district, will it affect the latest date of delivery/due date?
	A	If there is any change of PUSKESMAS, it will be within the cities or the district.
26.	Q	Regarding to the roadmap as stated in tender document that there will be provision until 10,000 devices in 2024, is it subject to the performance of this 2,400 provision in 2021 or it is firm that it provision will be until 10,000 devices in 2024?
	A	It is subject to the budget availability and request from MoH but the roadmap stated so.
27.	A	Should the bidder would like to bid in Joint Venture (JV) form, do we need stated in proposal?
	Q	It is confirmed that Joint Venture (JV) form is allowed, and it should be specified in the related forms. The forms are available in the eTendering or Procurement Notice or in UNGM. Other things to emphasize are please carefully submit the requested documents for JV forms because the bidders in JVs form should submit for both bidders.
28.	A	Relating to the previous experiences as required, is it only required previous experiences with IOT or any other experience can be counted?
	Q	Based on requirement specified in ToR part of the tender document, we require previous experiences in any IOT area.
29.	Q	Any maximum size of files can be uploaded in eTendering?
	A	Our eTendering system can accept maximum capacity files at 50 mb but it is subject to bidder's connection. Our recommendations for bidders are to upload the documents partially should the capacity are big and please set the files name subsequently, not using special characters, and not exceeding 10 characters.

Jakarta, 25th January 2021