

Request for Proposals: 2021/UHL/HWF/HWP/01

Annex 4: Questions from Bidders

No.	RFP Section reference	Question	Response
5	2.3.	Is WHO able to provide TOR for the Technical Advisory Group (TAG) referred to in the RFP? (or an overview of the size and representation in this group?)	<p>The TAG will be comprised of 15-20 members that include academics, regulators, representatives from governments and international organizations from around the world with relevant expertise on health practitioner regulation.</p> <p>The functions of the TAG are:</p> <ol style="list-style-type: none"> 1. To advise WHO on the development (including research questions and evidence collection) and application of the guidance. 2. To review and comment on the evidence used to inform the guidance 3. To provide inputs on the guidance document prepared by WHO
6	3.3.	Would WHO confirm that it will arrange for host country permissions that will be required to undertake the 8-10 deep dive case studies for Deliverable 2?	WHO will not arrange for host country permissions for the case studies. However, WHO can facilitate communication between the successful bidder and the TAG members to assist in undertaking the country case studies.
7	3.3.	Would WHO please provide specifications (host requirements, functionality, compatibility) on what is required for Deliverable 3 'document repository'?	The document repository includes all literature reviewed while undertaking research under this RFP including relevant statutes and legislative acts
8	3.3.3	Would WHO confirm that the duration of the contract is for 12 months, and provide the estimated start date for budget and planning purposes?	<p>The decision on the bids is expected in early March.</p> <p>WHO will expect the first draft of the report 6 months after the finalization of the study questions and research methods as advised by the TAG.</p> <p>Feedback on the first draft will be provided by the TAG and WHO Secretariat in about 3 weeks.</p> <p>We expect all the work to completed by the end of 2021.</p>

9	3.3.3	The timeline notes 'submission of a publication to a journal', but this deliverable is NOT mentioned in section 3.3. under deliverables. Could WHO please clarify if this is a required deliverable?	We encourage the research findings to be published in a journal. However, payment from WHO is not contingent upon the journal publication but only for the deliverables mentioned in section 3.3.
10	4.1.2.7	Does WHO consider Annex 5 to be the detailed budget or is additional detail required beyond Annex 5.	Annex 5 is the budget template but under each deliverable, costs need to be itemized (specifying whether it is one time or recurrent)
11	7.13	Is the Contractor required to submit a detailed budget for subcontractors or can we include them as a line item, as the Contractor is responsible for ensuring that all subcontracts are fully consistent with the contract?	Detailed budget for subcontractors is not required. However, information on the subcontractors will be required in section 4.12.3
12	3.2.2	Please provide specific information/name of the preferred accreditation.	The accreditation of the institution from relevant academic or regulatory body can be provided if applicable.
13	3.3	Should the global systematic review include review and collection of documents from all the Member States?	The global systematic review should include review of all relevant materials from as many member states as feasible given the available time and resources.