

Section I: RFQ Particulars

Scope of Quotation	This RFQ refers to the provision of Services for the supply of a Drone and Digital Handheld Data Collector Equipment as further described in Section III: Schedule of Requirements.
Contact person for correspondence, notifications and requests for clarifications	<p>All correspondence, notifications and requests for clarifications in relation to this RFQ shall be sent to:</p> <p style="text-align: center;">Augustine S. Tamba, Sr. augustinet@unops.org United Nations Office for Project Services AFR/GHOH Procurement Department +2310770730234 +231886586815 - Whatsapp</p> <p>ATTENTION: Quotations shall not be submitted to the above address but to the address for quotation submission as set out below.</p>
Bidder Eligibility	No nationalities are excluded from submitting a bid.
Clarifications	<p>Requests for clarification from bidders will not be accepted by any supplier no later than 12:00 hours GMT, Gambia, Banjul Local Time on January 14, 2021.</p> <p>Responses to requests for clarification will be communicated: by Email to all suppliers through the e.Sourcing platform</p>
Quotation validity period	Quotations shall remain valid for acceptance by UNOPS for 30 days from the Deadline for Quotation Submission.
Quotation Currenc(ies)	Quotations shall be quoted in United States Dollars
Duties and Taxes	All quotations shall be submitted net of any direct taxes
Language of quotations	All quotations, information, documents and correspondence exchanged between UNOPS and the Bidders in relation to this RFQ process shall be in English.
Deadline for Quotation Submission	All quotations must be submitted by 12:00 Hours GMT, Banjul, Gambia Local Time on January 18, 2021.
Quotation submission	<p>Quotations must be submitted as follows:</p> <p style="text-align: center;">Through the e.Sourcing Platform</p>

Evaluation method and criteria	<p>Quotations shall be evaluated to determine the lowest price most technically acceptable offer. Evaluation shall be conducted as follows:</p> <ol style="list-style-type: none"> Preliminary Examination. The following eligibility and formal criteria will be reviewed for compliance: <ul style="list-style-type: none"> Bidder is eligible as defined in Instructions to Bidders, Article 3 Completeness of the Quotation. All Returnable Bidding Forms and other documentation requested have been provided and are complete Bidder accepts UNOPS General Conditions of Contract Qualifications of the Bidder will be assessed as per below qualification criteria: <ul style="list-style-type: none"> Bidder should be in continuous business of supplying similar goods and services for the last 2 years. Bidder has a valid Business Registration for the require services needed. Bidder has a valid tax clearance certificate. Technical compliance of the offered goods/services. The following technical criteria will be reviewed for compliance compared to UNOPS requirements: <ul style="list-style-type: none"> Goods/services offered in the quotation are compliant compared to the requirements in Section III: Schedule of Requirements. Financial evaluation. Quotations that are found to be technically acceptable shall be evaluated based on price and UNOPS will award the contract as per the lowest priced, most technically acceptable offer evaluation methodology. <p>At any time during the evaluation process UNOPS may request clarification or further information in writing from Bidders. The Bidder's responses shall not contain any changes regarding the substance, including the technical and financial part of their quotation. UNOPS may use such information in interpreting and evaluating the relevant quotation.</p>
Partial quotations	No partial Quotations will be accepted
Alternative quotations	Alternative quotations are not accepted.
Documents comprising the Quotation	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> Form A: Quotation Submission Form Form B: Price Schedule Form Form C: Technical Quotation Form Form D: Previous Experience Form
Type of Contract to be awarded	UNOPS will sign the following contract with the awarded Bidder(s): UNOPS Standard Purchase Order
General Conditions of Contract	<p>In the event of an order, the following conditions of contract will apply:</p> <p>UNOPS General Conditions of Contract for the provision of goods</p>

	The General Conditions of Contract are available at: http://www.unops.org/english/Opportunities/suppliers/how-we-procure/Pages/default.aspx
Signing of Contract	UNOPS plans to award the Contract by January 20, 2021
UNGM registration	<p>Any Contract resulting from this RFQ exercise will be subject to the supplier registration on United Nations Global Marketplace (UNGM) website. Vendors can register their company by accessing the website at www.ungm.org.</p> <p>The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to Contract signature</p>