



United Nations
Educational, Scientific and
Cultural Organization

FORM AM 10-7:

**Procurement Notice/Advertisement
Open International Competition (OIC)**

Country of Destination: *Jordan*

Reference Number: *JOR/ITB/20/08*

Description: *Supply and delivery of laptops*

Deadline for Submission of Tenders via email: *5 January 2021 (17h00 Amman local time)*

Posting Date: *16 December 2020*

United Nations Educational, Science and Cultural Organization (UNESCO) hereby invite qualified companies to submit tenders via email for *“Supply and delivery of Laptops”*

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested companies who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UNESCO Jordan procurement unit, email address amman.proc@unesco.org.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

The tenders must be delivered by email Amman.proc@unesco.org on or before **5 January 2021 – 17:00hrs (Amman local time)**. In strict compliance with the instructions as stipulated in the Solicitation Documents.

UNESCO Contact Information:

UNESCO Amman Office

Attn: *Procurement Unit*

E-mail: *Amman.proc@unesco.org*