

TERMS OF REFERENCE

Introduction

The International Labour Organization (ILO) is the United Nations system's lead agency concerning labour statistics. The ILO is also responsible for the Indigenous and Tribal Peoples Convention, 1989 (No.169) which is the only international treaty concerning these population groups. The ILO's strategy concerning indigenous and tribal peoples' rights for inclusive and sustainable development identifies the building of knowledge on the socio-economic situation of indigenous and tribal peoples and support for disaggregated data collection as one of the areas of ILO action. In 2019, the ILO has published a report with global and regional estimates concerning population, employment and poverty of indigenous peoples (ILO, Implementing the ILO Indigenous and Tribal Peoples Convention: Towards an inclusive, sustainable and just future, 2019). One of the recommendations of the report is to continue to strengthen visibility of indigenous peoples in official data and statistics. In this context, the ILO is seeking to assess the extent to which existing labour statistics cover traditional occupations of indigenous and tribal peoples, and explore related issues, challenges and opportunities, including the desirability and feasibility of developing a statistical definition of traditional occupations. For this purpose, the ILO seeks to commission a technical paper on indigenous traditional occupations in labour statistics.

Background

While women and men from indigenous and tribal communities work in a broad range of occupations, traditional occupations are central to indigenous peoples' cultures, food systems and livelihoods. Being based on land, natural resources and traditional knowledge, the practice of traditional occupations contributes to the protection of biodiversity and climate change mitigation. Traditional occupations are also an asset for indigenous communities to develop income-generating activities. At the same time, traditional occupations are negatively impacted by climate change, restrictions in accessing land and natural resources, loss of traditional knowledge, public policies inhibiting their practice and other factors. In some countries, however, recent policies have encouraged the practice traditional occupations, e.g. through payment for environmental services programmes. The COVID-19 pandemic has reemphasized the importance of traditional occupations for securing livelihoods, resilience and traditional health practices. Coverage of traditional occupations in official statistics and monitoring of changes over time can potentially play an important role for: developing a better understanding and visibility of the work and livelihood activities of indigenous peoples and their value for society as a whole; for devising appropriate policies in support of indigenous peoples' local economies; the promotion of green jobs; leveraging indigenous peoples' contributions to the protection of biodiversity and climate change mitigation and adaptation; and related to monitoring of global indicators and targets on biodiversity.

Vendor's responsibilities

The service provider will be responsible for the following:

1. Preparing of a technical paper of approximately 35,000 words (excluding annexes and bibliography) on indigenous traditional occupations and labour statistics to serve as a background report for a technical workshop. The purpose of the paper is to enable workshop participants to explore the notion of traditional occupations; to assess the challenges and opportunities in capturing traditional occupations in them in labour statistics; identify ways and means for strengthen visibility of traditional occupations in labour statistics including through developing statistical definition of traditional occupations and data disaggregation by ethnicity.
2. Participating in a technical workshop organized by the ILO to present and discuss the technical papers' findings and recommendations, and making technical contributions throughout the workshop as needed; integrating feedback emerging from the workshop into technical paper.
3. Demonstrating that the professional staff providing the services hold an advanced degree in statistics or economics and has at least 15 years of experiences with standards concerning and production of international labour statistics and demonstrated expertise concerning indigenous people's traditional occupations.
4. Indicating the overall costs including a budget breakdown (daily rates for professional services provides and other costs if any).

ILO's responsibilities

The ILO will provide access to relevant ILO databases, review and approve the outline, review and approve the first draft and provide comments and guidance for the development of the revised final paper. The ILO will organize the technical workshop and invite the service provider to attend.

Schedule and reporting

The services are to be provided between 1 February 2021 and 31 May 2021.

DATE	DELIVERABLE
Monday, 1 February 2021	Start work
Monday, 1 March 2021	Submission of 1 st report draft
Monday, 5 April 2021	Submission of Final Report
April / May (exact date to be agreed)	Participation in technical workshop (web-based)

The Service provider will work closely with ILO experts and indigenous experts identified by the ILO in elaborating the paper. The Service Provider is expected to provide regular updates on the progress of the work – at least once a fortnight during the entire contract period. The service provider will attend a one-day technical workshop (web-based) in April / May 2021 (exact date to be agreed upon) to present and the paper's findings and recommendations, and subsequently integrate feedback from the workshop into the paper.

Completion criteria

The services will be considered to be completed upon delivery to the ILO of final draft paper that is technically sound, takes into account the feedback and guidance from the ILO and that is of publishable quality and in line with [ILO House Style Manual \(6th edition\)](#); the service provider's participation in the technical workshop.

Payment schedule

Payment will be effected as follows:

1. 20 % of the total contract value upon delivery of the 1st report draft;
2. 60 % of the total contract value upon satisfactory delivery of the final report;
3. 20% of the total contract value upon participation in the technical workshop.

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