

ERRATUM FOR LRFP-2020- 9163778  
December 15, 2020

**Recruitment of an Evaluation Firm for the conduct of the Multi-country Formative Evaluation of the Key Result for Children (KRC) #7 (Birth Registration) for period 2018-2020. (including during the COVID-19 pandemic)**

On December 7, 2020 suitable qualified evaluation teams and firms were invited to present proposals for the above Request For Proposals. The initial closing date was January 8, 2021

**Please note that closing deadline for receiving proposals is now January 20, 2021.**

**A. CORRECTIONS**

In light of the number of countries participating in this evaluation (9 countries, of which 7 being the object of field data collection, and 2 part of the desk review only), please disregard following sections on previous version and note the following corrections:

**Section 3.1 Evaluation Scope**

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**Geographical Scope:** the desk review to be conducted as part of this evaluation is expected to have a regional coverage as well as an in-depth view of all the activities implemented as part of the birth registration programme at national level in selected countries. However, the data collection will concentrate on selected **UNICEF intervention areas in each of the following countries: Ivory Coast, Guinea , Guinea Bissau, Liberia, Togo, Chad and Cameroon.** It is also expected that the evaluation team includes the Regional Office in the sampling strategy. The exact number of regions / districts and sites to be visited will be determined by the evaluation team in the technical offer as part of the opted sampling strategy (this strategy should allow for robust evidence generation).

**Section IV. Deliverables**

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**FOR EACH ONE OF THE SEVEN COUNTRIES:**

- 1. Inception report for each country** presenting the detailed evaluation methodology (**7 inception reports** in total).
- 2. PPT for each country (7 country presentations in total + 1 presentation for the Regional Office)** on preliminary findings and conclusions during the debriefings held with stakeholders in each country + **PPT aimed at the Regional Office (virtual meeting)** after the fieldwork (validation session). On
- 3. Draft evaluation report for each country (7 draft evaluation reports)** elaborated according to the international evaluation quality standards namely: the UNEG Checklist on Quality of Evaluation Reports<sup>8</sup>, the

GEROS Quality Assessment Criteria<sup>9</sup>, and the UNEG Guide on the Integration of Gender Equality and Human Rights in Evaluation<sup>10</sup>. This report will be the subject of several iterations (series of exchanges)

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**4. Final Draft Report Restitution and Recommendation Validation Workshop** for each country (7 workshops in total).

**5. Full final evaluation report integrating all comments provided by the ERG members provided at the restitution and validation workshop for each country** (7 reports in total)

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**6. A synthesis note for the external audience of 1-2 pages for each country** (9 synthesis in total). This will be used as a dissemination tool for the main conclusions and recommendations of the evaluation.

## Section VI. Qualification Requirement

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The team should have a good knowledge of national country contexts involved in the evaluation (Ivory Coast, Guinea, Guinea Bissau, Liberia, Togo, Chad and Cameroon)

### Section 6.2: Other Evaluation Team Members

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The evaluation may also require the employment of local enumerators in each one of the seven countries to support primary data collection.

**National Evaluation Consultants who will be civil registration / early child development specialists in each of the seven countries where field data collection will take place**

## B. ENVISAGED WORKPLAN

As a result of the deadline extension, please note that the envisaged workplan has been amended as follows:

Activities	Timeline
<b>I. Preparatory phase</b>	
Contract signature	February 2021
Preliminary interviews and inception meeting (via Skype)	February 2021
Desk review, development of data collection tools and elaboration of inception report	March 2021
Workshop to validate the evaluation matrix, rubrics and data collection tools* <i>*This exercise will allow pre-identifying the different levels of possible programme performance in response to each question</i>	March 2021
Submission of full inception report	March 2021

Review of the inception report and integration of the Evaluation Reference Group inputs (ERG)	March – April 2021
<b>II. In country data collection phase</b>	
Pilot-testing and validation of data collection tools + meeting with UNICEF Staff and other stakeholders	April 2021
Primary data collection including field visits (if appropriate) (The evaluation team will inform UNICEF regularly on the progress of the work by WhatsApp, Tel, e-mail, etc. during the field phase.)	May-June 2021
Debriefing and presentation of preliminary findings (PPT)	June 2021
<b>III. Data analysis, report writing, validation and dissemination</b>	
Data analysis and submission of draft evaluation report based on the ERG inputs (Draft 0; a report for each country)	June – July 2021
Elaboration and submission of revised draft evaluation report (Draft 1; a report for each country) integrating comments from the Evaluation Reference Group	August 2021
Recommendation validation workshop (either facilitated by the evaluation team, the UNICEF M&E staff or the Evaluation Regional Advisor)	September 2021
Elaboration and submission of the final version of the report (Draft 2) integrating further comments from the Evaluation Reference Group	September 2021
Elaboration and submission of synthesis notes based on the final approved evaluation report	September- October 2021
Submission of final synthesis notes	October 2021
Elaboration and submission of the Regional Evaluation report (Draft 0)	October 2021
Elaboration and submission of the final version of the Regional Evaluation Report	November 2021