

Bid Bulletin No. (1)
Minuets of Pre-Bid Meeting (Skype)

Supply, Delivery and Installation, Testing and commissioning of Solar Products for Solar Electrification in Sudan, & Photovoltaic Water Pumping Projects for UNDP Sudan on Long Term Agreement (LTA)
Event # 000006315- ITB/20/037

To All Bidders:

#	DOCUMENT / SECTION / CLAUSES/REFERENCES	QUERY	UNDP RESPONSE
1.	Form F: Price Schedule	ITB price schedule for Lot (1), the price schedule for Steel pole not provided in the bid document, please add it.	This is copy past mistake. Quotation of poles is required. This will be added to the Price schedule. Please visit e-tendering website to download ITB Addendum No. 1 with the Revised Form (F) Price Schedule .
2.	ITB Document at UNDP e-Tendering Portal	We noted that files for civil works of Meliet & Kabkabyia are attached with the tender, seems attached mistakenly.	Civil work is not part of this tender, hence, please discard these files. Terms of Reference has explained the service requirement and Bidder is expected to use ITB forms to prepare their technical and financial proposals.
3.	Section 5 (a): Technical Specifications – Annex (A)	There are many types of batteries with different life span, then prices will different if specification is not fixed to certain type. Please clarify.	Specification is generic to give options to Bidders to quote to batteries that meet the required specification. Options are provided for battery configurations but at least should have 3 years warranty for the deep cycle solar batteries.
4.	Section 6: Returnable Bidding Form A & Form F	In Bid Submission for (A) we are required to provide the total bid price per lot, while the tender is asking for unit price for many items. Please let us know to fill this part.	Bidder shall fill Form A with the total bid price for the selected lot. Please refer to Form (F), Summary of Price Schedule.
5.	Section 5 (a): Technical Specifications – Annex (A)	a) For PV systems ranging between 10 Wp to 200 Wp, there is no logic to have inverters of 2000 W. If 2000 W is not required, why our company need to price it, please clarify.	a) 2000 W inverter price is required for LTA in case the need be in the future. The intention is to establish LTA unit price of 2000 W inverters, which will be used for larger systems/designs for health and education projects.

		b) Unlike inverters, PV modules range is up to 200 Wp, while PV modules up to 400 Wp and more are available in the market, please advise.	b) Different options of PV system configurations are required for various projects.
6.	Section 5 (a): Technical Specifications – Annex (A)	There is inconstancy between battery size and PV module, when battery size is bigger than panel, please justify.	Battery size is generally bigger than panel. This is justifiable since we need at least two days autonomy. These are the scenarios but can differ in case to case basis as per project requirement during the configurations.
7.	Section 5 (a): Technical Specifications – Annex (A)	Do you accept lithium batteries?	Yes, please refer the detailed specification for batteries.
8.	Form F: Price Schedule	You mentioned there is summary for price schedule for lot (1) and Lot (2), however, not included in the ITB document, please add this section to ITB.	Summary is provided, please refer to form F, Price Schedule (page 68).
9.	Section 3- Bid Data Sheet	Please advise on the bid close date as it is not shown ITB document.	Bid closing date is as indicated in the e-Tendering system, under Event ID: SDN10 – 0000006315
10.	Section 5 (a): Technical Specifications – Annex (A)	Support structure specifications include a drawing for ground mounted one, do you need that for small systems?	Most of small systems are roof-top system, ground mount systems will be required for bigger systems. Bidder shall quote for it.
11.	Section 5 (a): Technical Specifications – Annex (A)	The Batteries specifications are chemical, can we offer an alternative non-chemical ones?	Non-chemical batteries are not used in Sudan. Bidder shall comply with ITB specifications.
12.	Section 5 (a): Technical Specifications – Annex (A)	Our products have ready (PDF) format with technical specification of the product, shall we use ITB format or our company PDF?	Bidder shall provide details of the technical specifications of the offered products and demonstration on how offer product /item meets ITB requirements. Bidders shall follow UNDP format for bid submission and shall fill the technical compliance sheet (Form- Technical Bid), PDF files and catalogues can be provided as extra documents.

13.	Section 5 (a): Technical Specifications – Annex (A)	Battery lifetime (warranty) is not mentioned in the ITB document, please specify.	Minimum requirement is 3 years.
14.	Section 4: Evaluation Criteria	For financial evaluation, would UNDP consider the total price per lot or item by item, please clarify.	UNDP will consider the lowest total of the units price per lot.
15.	Section 5 (a): Technical Specifications – Annex (A)& (B) & Form F: Price Schedule	You mentioned that Bidders can offer batteries with different options/capacities and lifetime, while indicating the unit price for items offered, how to reflect that on our financial proposal?	Bidders shall consider that the minimum requirement of 3 years lifetime/warranty.
16.		<ul style="list-style-type: none"> a) Does this mean that bidder's technical proposal for batteries shall be for one option only (minimum 3 years lifetime/warranty), please clarify. b) Which option will be considered in the total bid price? 	<ul style="list-style-type: none"> a) Bidders offer can be for the minimum 3 years or other options more than 3 years. b) UNDP will consider -the best offer that meets the minimum technical requirement during the evaluation.
17.	Form F: Price Schedule	<ul style="list-style-type: none"> a) The actual delivery locations are not known, then it will be difficult for us to calculate the installation costs, please clarify. b) Yet our company shall consider the costs of transportation of the installation team or would that provided by UNDP , please clarity. 	<ul style="list-style-type: none"> a) installation requested in this ITB is exclusive of transportation costs. The delivery term is DAP Khartoum, however, the actual installation will be other areas in Sudan. In that case, transportation costs will be considered in the secondary bidding process among the awarded LTA holders. b) Transportation of equipment and installation team will be considered at a later stage when placing the order, therefore, Bidders shall not quote for it. Installation mentioned in the ITB refers to installation in Khartoum.
18.	Section 5 (b): Other related requirements & Form F: Price Schedule	Shipping prices from Port Sudan to Khartoum is increasing continuously, can UNDP change prices to be FOB?	It is difficult to use FOB prices, therefore, UNDP keep DAP prices. If there is any changes to the prices, then UNDP will consider LTA amendment. Bidders shall consider the current rates in Port Sudan to quote for this

			tender. If prices changed due to policy change by government, then it will be considered again.
19.	Form F: Price Schedule	Is UNDP customs free?	Yes, prices shall be exclusive of customs taxes.
20.	Section 5 (a): Technical Specifications – Annex (A)& (B) & Form F: Price Schedule	<p>In the Price Schedule of lot (2) , Solar Water pumps, could you brief us about the requirement for 3000Wp ,3500 Wp.. etc).</p> <ul style="list-style-type: none"> - Do you mean pricing of one unit of them? - Do you mean 300 watt or 3000-watt system 	<p>For the different type of configurations we requested different watt power, hence , Bidder shall price for one unit of the requested watt power. For PV module,</p> <p>Price in Wp will allow the bidder to provide quote for different sizes of the panels however individual panel for pumping application should be greater than 250 Wp.</p>
21.	Section 5 (a): Technical Specifications – Annex (A)& (B)	<ul style="list-style-type: none"> a) What are the estimates forecast for procurement in next 12 months? b) What are the minimum quantities per procurement cycles, if any? 	<ul style="list-style-type: none"> a) It is difficult to estimate for next year, but we developed water pumping system project. LTA estimated volume is indicated in the background of Annex A and Annex B. this LTA in an estimation for solar Photovoltaic systems that will be used for various application in different projects supported by UNDP Sudan and its government partners and agencies across the country. UNDP will support around 100,000 systems in various location where projects located and 450 period. For system n River Nile State during the LTA period. For solar pumping system (450) the requirement is immediate. b) There no specific quantity per year, it depends on project needs. LTA estimation is explained in (a) above.
22.	ITB Document at UNDP e-Tendering Portal	I tried to access e-Tendering portal using my previous password, even after using the guiding notes on new password system I could not use my password. Can UNDP help on this?	Indeed, Bidder shall send an email to the focal person named in the ITB document, with screenshot of error t of any error, to help in solving the system technical problems.

			The error will be communicating with e-tendering support team, and you will be copied in these communications, then you will receive the instructions from support team to solve your case.
23.	Section 3- Bid Data Sheet	We will submit our bid on UNDP e-Tendering Portal, how to submit bid security?	Bidders shall upload copy of bid security as part of their bid document; however, the Original Bid Security shall be delivered by courier to UNDP Office in Khartoum before ITB closing date. UNDP address and format and is indicated in the bid document.
24.	Registration at UNDP e-Tendering Portal	Do you have any problem with registration in e- Tendering?	<p>For registration of new bidders in the e-Tendering system, please <i>Visit the below page for system user guides and videos in different languages ,</i> http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</p> <ol style="list-style-type: none"> 1) UNDP eTendering User Guide for Bidders 2) Video Guide on How to Submit a Bid on eTendering 3) Video Guide on How to Register a Bidder Profile on eTendering 4) Video Guide on How to Submit a Bid on eTendering 5) How to login to eTendering after October 2020

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