Please submit this checklist along with your proposal submission.

# For Potential Grantee Submission

# Application Submission Acceptance

**Check ALL the boxes to confirm**

|  |  |  |
| --- | --- | --- |
| 1 | **I have read the guidelines and related documentation for this Call for Proposals** |  |
| 2 | **I have completed the CfP Proposal Form and included the following:**   1. Completed project budget sheet 2. Completed Integrated Assessment Framework (IAF) 3. Certificate of Registration |  |
| 3 | I have read and I accept the grantee responsibilities |  |
| 4 | **The UNOPS Small Grant Support Agreement (SGA) containing UNOPS General Conditions for Grant Support Agreements. The SGA constitutes an integral part of this Call for Proposals (CFP) as it is mandatory to accept this agreement with its conditions before submitting a proposal.** |  |
| 5 | **I acknowledge the reporting requirement of the grant** |  |
| 6 | **I am aware that, if selected, my project will be subject to an audit and I will keep records of all project expenses.** |  |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  [insert your name]  [insert your title]  [insert your organization  Date (mandatory): |