

Small Grants (up to USD \$50,000)
Solid Waste Management in Liberia
Types of Eligible Expenditures

The budget is broken down into two broad cost categories defined as:

- 1) Soft** (process, capacity building, communication, technical assistance, etc); and
- 2) Hard** (procurement of equipment and construction).

The winning applicants will receive a direct grant to manage and oversee the soft components of the proposal. In parallel the Cities Alliance will competitively appoint a consulting firm to work with the winning proposals to help identify procurement specifications of any required equipment and to design and oversee the construction of identified infrastructure in accordance with the required national safeguards.

The following table is a guide to the types of eligible expenditures (for both soft & hard cost categories)

Cost Categories	Description
Staff Costs (Soft)	Costs of time spent by personnel directly related to implementation of specific project activities.
Consultant Costs (Hard)	Costs associated with providing technical assistance (TA) to the design of the proposed facility, the specifications of a procurement, and other services required.
Training/Workshop/Seminars Costs (Soft)	Costs associated with events and meetings. This also includes training/seminars or workshops for project beneficiaries, partners and/or stakeholders necessary for achieving the project goals/objectives and sustaining the results.
Purchase of small fixed assets (Soft)	Specific costs of acquiring non-expendable equipment/items that are considered critical for the successful management of the soft component of the project. Costs in this category are limited to 15% of the total grant amount.
Purchase of equipment and machinery (Hard)	Any equipment or machinery required will be specified by selected consultants and procured by the Cities Alliance/UNOPS on behalf of the proposal applicant. Costs in this category are limited to 50% of the total grant amount. In combination with envisaged purchase of building materials and labour costs, the overall costs cannot exceed 75% of the total grant amount.
Building materials and labour costs (Hard)	The Costs associated with the construction of clearly defined infrastructure including materials, labour and submission and approval of plans. The selected consultants will identify needed building materials and labour costs and will oversee the appointment of a local contractor to implement. Costs in this category are limited to 50% of the total grant amount. In combination with envisaged purchase of equipment and machinery, the overall costs cannot exceed 75% of the total grant amount.
Miscellaneous (Soft)	Incremental costs of administering the grant that can be directly attributable to the project such as office supplies, bank charges, and communication/postage. Costs in this category are limited to 5% of the total grant amount.
Grant Administration and supervision Costs (Soft)	Indirect/overhead Personnel costs of administering or supervising the grant. Such costs are limited to 10% of the total grant amount.