Section IV: Contract Forms

eSourcing reference: ITB/2020/15056

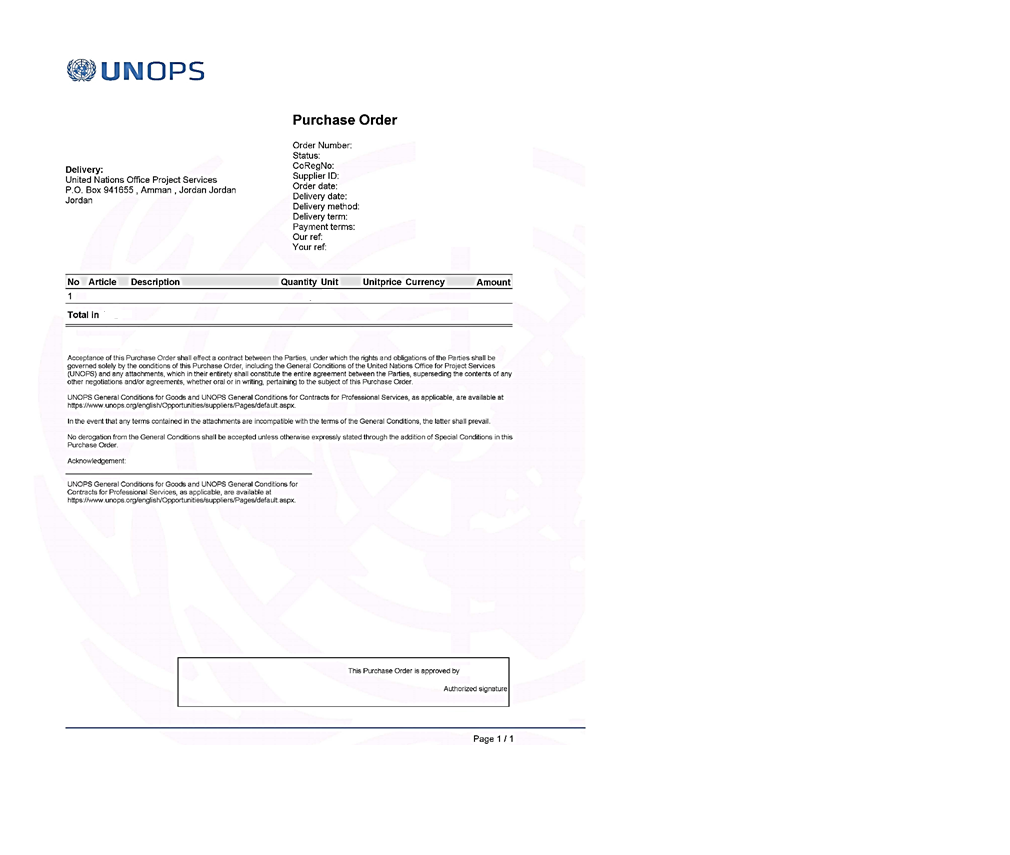
IV-1: UNOPS General Conditions of Contract

In the event of a Contract, the following General Conditions of Contract will apply:

* UNOPS General Conditions of Contract for the provision of Goods and Services

The conditions are available at: <http://www.unops.org/english/Opportunities/suppliers/how-we-procure/Pages/default.aspx>

IV-3: UNOPS sample contract for [PO Contract]

The sample Purchase Order. Template is as below

IV-5: Advance Payment Guarantee Form (BANK GUARANTEE)

Note to bidders: This form, when required, shall only be completed by the successful Bidder after contract award. The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.

**Date**: [Insert date (as day, month, and year) of submission]

**ITB No. and title***:* [xx-xxx and title of the ITB]

[Bank’s letterhead]

**Beneficiary:**[Insert legal name and address of UNOPS]

**Advance payment guarantee no.:** [Insert Performance Guarantee number]

We, [insert legal name and address of bank], have been informed that [insert complete name and address of supplier] (hereinafter called "the supplier") has entered into Contract No. [Insert number] dated [insert date of agreement] with you, for the supply of [Insert types of goods to be delivered] (hereinafter called "the contract").

Furthermore, we understand that, according to the conditions of the contract, an advance is to be made against an advance payment guarantee.

At the request of the supplier, we hereby irrevocably and unconditionally agree to pay you on demand any sum or sums not exceeding in total an amount of [insert amount(s)[[1]](#footnote-1) in figures and words], upon receipt by us of your first demand in writing declaring that the supplier is in breach of its obligation under the contract.

It is a condition for any claim and payment under this guarantee to be made, that the advance payment referred to above must have been received by the supplier in its account [insert number and domicile of the account]

This guarantee shall remain valid and in full effect from the date of the advance payment received by the supplier under the contract until [Insert date][[2]](#footnote-2).

This guarantee is subject to the Uniform Rules for Demand Guarantees (2010 Revision), International Chamber of Commerce Publication No. 758, except that the supporting statement under article 15(a) is excluded.

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[Signatures of authorized representative(s) of the bank]

1. The bank shall insert the amount(s) specified in the SCG and denominated, as specified in the SCG, either in the currency(ies) of the contract or a freely convertible currency acceptable to UNOPS. [↑](#footnote-ref-1)
2. Insert the delivery date stipulated in the Contract Delivery Schedule. UNOPS should note that in the event of an extension of the time to perform the contract, UNOPS would need to request an extension of this guarantee from the bank. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, UNOPS might consider adding the following text to the form, at the end of the penultimate paragraph: “We agree to a one-time extension of this guarantee.” [↑](#footnote-ref-2)