

STANDARD 'CALL FOR PROPOSALS' (CFP)

Primary project/program title:

Strengthening the governance of local communities' territories in the context of the Global Support Initiative for Indigenous Peoples and Community-Conserved Territories and Areas (ICCA-GSI) and development of the SGP OP7 Strategy in Brazil.

and/or UNOPS reference number (if applicable):

SGP/CFP/ICCA/2020/01

1. General instructions for proposal submission

How to submit?

Fill out this simple CFP form.

Or, you can also use the Grant Application template ([CFP Annex](#)) to assist the submission of a more detailed application.

When to submit?

Deadline: 27/04/2020, 12 AM Eastern Time

Where to submit?

Please submit your application by email only to the following individuals: chloer@unops.org.

For questions and clarification: Please contact Mr. Terence Hay-Edie at terence.hay-edie@undp.org and Chloe Rosset at Chloer@unops.org, during the period 17 - 24 April 2020. Request for clarifications or questions submitted before or after the mentioned date will not be considered.

2. Eligibility criteria as per project agreement

Limitations.

Non-profit organization dedicated in the field of environment and development, protected areas governance, and the cause of indigenous peoples and grassroots communities.

Only organizations that have their own capacity (required qualified personnel, partner organizations and/or affiliate entities), and ability to establish a functional mechanism to administer and implement the activities.

Minimum requirements/qualifications.

Expertise in natural resource management or biodiversity conservation.

Proven relevant working experience of over 3 years in the field of environment and development, protected areas governance, social assessment of protected areas, and with indigenous peoples and grassroots communities.

Strong understanding and proven experience on CBD, Aichi 2020 targets; protected areas governance; ICCAs; and 2030 sustainable development goals.

Have a minimum of two fully dedicated personnel to undertake the activities.

Proven administrative capacity for project financial management, monitoring and evaluation, and reporting.

Must have sufficient physical presence in the target area to facilitate the logistic management and effective administration of the allocated funds.

Other critical considerations.

None

Past performance will be strongly considered when selecting most suitable proposal.

3. Description of scope of work

Background of the GEF SGP and ICCA-GSI: The GEF Small Grants Programme (SGP) is a corporate programme of the Global Environment Facility (GEF) implemented by the United Nations Development Programme (UNDP) since 1992. SGP grant-making in over 125 countries promotes community-based innovation, capacity development, and empowerment through sustainable development projects of communities, and local civil society organizations with special consideration for indigenous peoples, women, and youth. In particular, SGP projects support biodiversity conservation, climate change mitigation and adaptation, prevention of land degradation, protection of international waters, and reduction of the impact of chemicals, within a sustainable development framework that promotes sustainable livelihoods and citizen empowerment. One of the key actions under the SGP Strategic Direction in GEF-6 is to expand the coverage and strengthen networks of Indigenous and Community Conserved Territories and Areas (ICCAs) within countries and globally.

The Global Support Initiative for Indigenous peoples' and Communities' Conserved Territories and Areas (ICCA-GSI) aims to expand the range and quality of diverse governance types of protected areas (PA) and sustainable livelihoods of indigenous peoples and local communities through improved recognition, capacity building and empowerment, and on-the ground support to ICCAs. These actions will contribute to achieving the Convention of Biological Diversity (CBD) Aichi 2020 targets: Target 11 – increasing protected areas coverage, Target 14 – safeguarding essential ecosystem services, and Target-18 protection of traditional knowledge.

The initiative is implemented through three distinct but mutually reinforcing “Work Packages” (WP): WP1 - Provide direct support to community-based action and demonstration on sound ICCA stewardship for the purposes of ecosystem protection, sustainable livelihoods and poverty reduction; WP2 - Legal, Policy and other forms of support for ICCA recognition and conservation (including governance assessments of PA and landscapes); and WP3: Networking, knowledge production and exchange between national CSO initiatives at regional and global levels.

The Small Grants Programme (SGP) of the Global Environment Facility (GEF) and ICCA GSI are implemented by the United Nations Development Programme (UNDP).

Objectives for the Call for Proposals

To this end, SGP is calling for proposals from competent not-for-profit organisations based in Brazil to strengthen the governance of local communities' territories and develop the SGP strategy in Brazil for the next operational phase. Grant funding available for the activity is up to a maximum value of US \$130,000.

The specific objectives are the following:

- Effective management of the ICCA GSI Portfolio in Brazil, from programme strategy to technical support to ICCA grantees, as well as monitoring and evaluation to ensure compliance with the overall approved global Strategic Framework, Operational Guidelines, work programme, and national environmental priorities.
- Build strategic partnerships with development partners, such as donors, foundations, private sector and civil society, to promote SGP and ICCA and mobilize resources.
- Contribute to GEF-SGP's efforts to develop effective national, regional and global networks for technical support and knowledge management.

Specific activities to be funded.

Specific activities within the project proposal must be identified and presented with budget estimates. At the general level, eligible entities are expected to be able to undertake the following actions:

- Prepare annual work plan for ICCA GSI in Brazil, including strategic and/or innovative initiatives to be undertaken/explored,
- Issue Call for Proposals (CFP) to strengthen the governance of local communities' territories in Brazil, and subsequently review and award the grants to the selected entities for up to 100 000 USD;
- Monitor and evaluate the ICCA GSI grants;
- Document lessons learned and best practices in SGP/ICCA GSI programme/project development, implementation, and oversight;
- Prepare the next SGP OP7 Operational Phase.

Timeline:

Grants should be awarded by May 2020.
Duration of the grant: until 31 December 2020.

The proposal should include the following information:

- **Objectives and Expected Results:** This section should contain a clear and specific statement of what the proposal will accomplish.
- **Implementation and Monitoring Plan.**
- **Grant Budget Breakdown:** In order to have the costs controlled and without exceeding the limit, a detailed budget must be prepared. Please assign the support budget to the project components and activities.
 - Include only costs which directly relate to efficiently carrying out the activities and producing the objectives which are set forth in the proposal.
 - Indirect costs, or administrative overhead costs, such as staff salaries and office rent are not funded. These therefore should not be part of the funding request.
 - Grant funds should be overall spent according to the agreed budget.

Budget breakdown template:

| Expenditure Category | Unit Price (US\$) | Unit Price (US\$) |
|--|-------------------|-------------------|
| Call for proposals to strength governance of local communities' territories. | | |
| Project monitoring. | | |
| Knowledge management and document lessons learned. | | |
| SGP OP7 Strategy development and Project Validation workshop. | | |

The selected organization will receive the funds in three payments:

| | |
|---|-----|
| First payment against signing of both parts of the contract | 50% |
| Second payment against reporting on the finalization of the call for proposal. | 30% |
| Final payment against the delivery and acceptance by UNOPS of the final narrative and financial report. | 20% |

4. Evaluation process

In line with UNOPS evaluation principles of fairness, transparency and integrity, an independent Grant Evaluation and Selection Committee will be responsible for the review of proposals and the Grantee selection. The review is based on the criteria outlined in the 'Call for Proposals' (CFP) and includes an assessment of the grant proposal's formal, technical and financial aspects.

5. UNOPS Grant Support Agreement

The UNOPS Standard Grant Support Agreement (GSA) containing UNOPS General Conditions for Grant Support Agreements (Annex D of the [UNOPS Grant Support Agreement template](#)) is herewith attached As Annex B. The GSA constitutes an integral part of this CFP as it is mandatory to accept this agreement with its conditions before submitting a proposal.

6. Interest / Grantee Application template

If your organization is interested in submitting a grant proposal in response to this CFP, please kindly prepare a short 'Expression of Interest' statement (below) and/or complete the Grantee Application template herewith attached as Annex C.

My organization _____ is hereby formally interested in the advertised grant program/component and will submit a proposal within the established timeframe.

Authorized signature:

Title:

Date: