Section III: Returnable Bidding Forms

**eSourcing reference**: RFQ/2020/ 14170

Note to Bidders: The following returnable forms are part of this RFQ and must be completed and returned by bidders as part of their quotation. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of your quotation by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

This Section comprises the following Returnable Bidding Forms:

* Form A: Quotation Submission Form
* Form B: Price Schedule Form
* Form C: Technical Quotation Form
* Form D: Previous Experience Form
* Form E: Joint Venture Partner Information Form
* Form G: Manufacturer’s authorization form
* Form H: Bid Securing Declaration
* FORM I: INDEPENDENT BID DECLARATION
* FORM J: UNITED NATIONS SUPPLIER CODE OF CONDUCT DECLARATION

Form A: Quotation submission form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Quotation for the [*Supply, delivery, and inspection of 12,000 litters combined Vacuum suction - cum-jetting (7,000 litters for Fresh Water & 5,000 litters For Sludge) unit Tankers Mounted on Truck, 6x4 drive type complete with all accessories to Local water and sanitation corporation- Dhamar (DWSLC) warehouses.*]in[*Yemen / Dhamar city*], RFQ Case No. [Insert RFQ ref number], dated [insert date]**

We, the undersigned, declare that:

* 1. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract;
  2. Our quotation shall be valid for the period of time of [insert number of days which shall not be less than the specified in the Tender Particulars section, Period of Validity of Quotations] from the date fixed for the submission deadline as set out in the RFQ, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS[If you have any actual or potential conflict of interest as defined in Article 3 of Section II: Instructions to Bidders, please disclose it here];;
  4. Our firm confirms that the offeror and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  5. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the Contract—has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 3, Eligibility;
  6. We embrace the UN Supplier Code of Conduct and adhere to the principles of the UN Global Compact;
  7. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this RFQ and will not engage in any such activity during the performance of any Contract awarded.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this quotation and bind [***insert full name of bidder***] should UNOPS accept this quotation:

Name: [complete]

Title: [complete]

Date: [complete]

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide the name and contact information for the primary contact from your company for this quotation:

Name: [complete]

Title: [complete]

Email address: [complete]

Telephone: [complete]

# Form B: Price Schedule Form

Bidders shall fill in this Price Schedule Form in accordance with the instructions indicated.

RFQ reference no: RFQ/2020/14170

**NOTE: Documentary** evidence (performance data and technical literature) to prove that the items offered comply with the Technical Specifications **must** be provided.

\*\*Also please fill in all your prices in the attached excel sheet and send it as (excel book) along with the below table\*\*

|  |  |
| --- | --- |
| **Currency** | USD |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item** | **Description** | **Unit** | **Qty** | **Unit Price $** | **Total Price $** |
| **1** | Supply, delivery, and inspection of 12,000 litters combined Vacuum suction - cum-jetting (7,000 litters for Fresh Water & 5,000 litters For Sludge) unit Tankers Mounted on Truck, 6x4 drive type complete with all accessories | Nos. | **1** |  |  |
| **2** | **Spare Parts for Engine** | | | | |
| **2-1** | Oil Filter | Nos. | 8 |  |  |
| **2-2** | Diesel Filters | Nos. | 8 |  |  |
| **2-3** | Air Filter | Nos. | 6 |  |  |
| **3** | **Spare Parts For the pumps** | | | | |
| **3-1** | - Complete set of bearings for mounting the High-Pressure Pump propulsion system | Nos. | 1 |  |  |
| **3-2** | - Complete set of bearings for mounting the Vacuum Pump propulsion system- | Nos. | 1 |  |  |
| **3-3** | - Pneumatic Clutches for the High-Pressure Pump propulsion | Nos. | 1 |  |  |
| **3-4** | - Pneumatic Clutches for the Vacuum Pump propulsion system | Nos. | 1 |  |  |
| **3-5** | - High Pressure System pressure regulation/safety/ control valve | Nos. | 1 |  |  |
| **4** | **Spare Parts** **For cleaning:** | | | | |
| **4-1** | 1" (one inch) female thread, High Pressure jetting nozzles working pressure 165 bars. | Note | | | |
| 4.1.1 | of Milling Type Nozzles as specification. Dimensions of nozzle: (ØxL)mm (80x150) mm. ±10% | No | 1 |  |  |
| 4.1.2 | of Torpedo type nozzle, 18° as specification. Dimensions of nozzle: (ØxL)mm (80x180) mm. ±10% | No | 1 |  |  |
| 4.1.3 | of Sewer cleaning nozzles with female thread as specification Dimensions of nozzle: (ØxL)mm (80x140) mm. ±10%. | No | 1 |  |  |
| 4.1.4 | of Rotating nozzles as specification. Dimensions of nozzle: (ØxL)mm (75x140) mm. ±10% | No | 1 |  |  |
| **4-3** | Set of water filters for high pressure system | Nos. | 2 |  |  |
| **4-4** | Set of mechanical contamination prevention filters | Nos. | 2 |  |  |
| **5** | **Spare Parts for Hoses:** | | | | |
| **5-1** | Suction hoses 3m each of DN100 | Nos. | 3 |  |  |
| **5-2** | Set of High‐pressure hose 1" (inch) dia. | LM. | 120 |  |  |
| **Total Cost** DAP (unloaded customs cleared to Dhamar’s Water and Sanitation Local Corporation, Dhamar | | | | |  |

Payment terms 30 days accepted:  Yes

**Bidder’s discount for accelerated payment:** \_\_\_\_% of total firm price for each calendar day less than thirty (30) days

**List of subcontractors or suppliers**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this Contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of Bidder***] to sign this quotation and bind [***insert full name of Bidder***] should UNOPS accept this quotation:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Form C: Technical Quotation Form

RFQ reference no: [insert RFQ reference No.]

Name of Bidder: [insert name of Bidder]

**Notes:**

1. Bidders must state here either “Comply “or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.
2. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross- referenced to that evidence.
3. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.
4. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during bid evaluation, post- qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.

| **No** | **UNOPS minimum technical requirements** | **Is quotation compliant?** Bidder to complete | **Details of goods offered.** Bidder to complete |
| --- | --- | --- | --- |
| **Item 1 : General : SUCTION CUM JETTING MACHINE MOUNTED TRUCK** | | | |
| 1 | Make of Truck | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Model | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Date of manufacturing | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Country of origin | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | Capable of operating in tropical conditions | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Technical Specification Sheet fully completed and submitted | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 7 | Most suitable for operating on both "on and off" road conditions. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 8 | The truck Unit shall be brand new (refurbished or used trucks will not be considered).  - Only established, reputable manufacturers.  - The manufacturer has the ISO certification | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 9 | Bidder shall be an authorized representative of the manufacturer name in Yemen. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 10 | Capacity of tank: at least 12,000 litter: a) Sludge tank capacity 5,000 litter  b) Cleaning water tank capacity 7,000 litter | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 11 | Total axle loads (rear) minimum 18000 kg | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 12 | Truck shall be (6x4 drive type).  - The truck engine shall be used to power the remaining systems through a hydrostatic drive. - - Alternatively, the truck engine may be used to power all components through a hydrostatic drive.  - Chassis must be adequately designed and  strengthened to accommodate the load-body  and all associated equipment | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 2 : Engine :** | | | |
| 1 | Engine performance curves supplied | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Heavy Duty, turbo-charged, water-cooled, diesel, four cycles, with adequate horsepower for the gross vehicle weight rating as per manufacturers published literature.  Hydraulic power assisted steering,  The engine electronics will accept a remote variable throttle for stationary operation through transmission mounted PTO and transfer case-driven PTO equipment. The air cleaner is to be manufacturers recommended duel air. Air restriction gauge, dash mounted or approved equal. Engine to include the turbo, injectors, starter, and alternator. Automatic engine shutdown system with low oil pressure, high coolant temperature, and low coolant level shall be provided. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Number of cylinders, min. 6 No. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Min. Torque developed/rpm) :1300Nm/1200rpm, | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | Timing belt warning | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Air cleaner type: disposable/oil bath | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 3 : Clutch and Transmission:** | | | |
| 1 | Hydrostatic main transmission | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Clutch Type: dry single plate | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Clutch system actuation: Hydraulic control with Air pressure assistance, Diaphragm spring | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Gearbox, synchromesh  Suitable Speed, direct drive / manual | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | Number of speeds, min. 6F, 1R(mandatory) | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Differential lock provided | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 4 : Brakes and Tyres:** | | | |
| 1 | Brakes, hydraulic-pneumatic assisted | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Mechanical parking brake, to act on transmission | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Rear tyres: Dual | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Spare wheel, mandatory | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | Optimum tyre size | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Suspension, front and rear heavy-duty leaf springs with telescopic shock absorbers at front | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 5; STEERING** | | | |
| 1 | Frame articulation type | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Hydraulic Power Steering | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Steering angle approx. (degree) | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Flushing Unit Turning radius:  Outside approx. Inside approx.(mm) | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 6 : COMBINED SLUDGE AND CLEAN WATER TANK :** | | | |
| 1 | The tank shall be fabricated from 5 mm thick M.S. Plate confirming to ASTM A36 standard or equivalent and shall have a combined volumetric capacity of 12,000 litters. (Sludge tank capacity 5,000 litter & Cleaning water tank capacity 7,000 litter).  Construction Cylindrical shell.  A ladder shall be provided on the tank to access to top of the tank. It shall be designed to withstand conditions prevailing from the operating vacuum and pressure conditions.  All hydraulic connections shall be a combination of high-pressure pipes and flexible hoses, to facilitate easy replacements/repairs. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | The tank's rear door shall be of a fully open able type, and its, as also the shell's perimeter shall be reinforced for structural integrity. Two heavy-duty hinges shall support the tank's rear door. Two suitably dimensioned double acting hydraulic cylinders shall affect raising and lowering of the door. The door shall be raised through a minimum angle of 80° to the vertical. Locking and sealing of the rear door shall be done by hand wheel operated bolts, which shall be of a robust design located circumferentially on the tank's rear end of the shell.  A High-quality hollow "D" section type door sealing neoprene rubber gasket shall be used to ensure the door to be leak proof. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | **PAINTING / FINISHING**  Both, exterior and interior of the tank shall be spray painting.  The tank exterior shall be spray-painted with two coats of superior quality anti-corrosive primer and two coats of enamel metal paint of a reputed make. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 7: TANK FITTINGS** | | | |
| 1. *FRESH WATER COMPARTMENT* | |  |  |
| 1 | 1 no. 2" Ball valve at the forward end of the compartment to facilitate draining. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | 1 no. 3" Ball valve to isolate the tank from the jetting system to facilitate maintenance even with a water-filled tank. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Level glass fitted in a convenient position to enable the operator to gauge the content's level inside the tank. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Manhole for tank filling and to allow man-entry in the tank for routine cleaning and inspection | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | A tank breather shall be fitted on the tank top to allow the compartment to be constantly vented to the atmosphere during jetting operations. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Other fitting (manufacturer recommendation) | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 1. *SLUDGE COMPARTMENT* | |  |  |
| 1 | 1 no.100 mm Knife Gate Valve located at the bottom most position at the rear-dished end for draining the tank's contents. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Level glass fitted in a convenient position to enable the operator to gauge the content's level inside the tank. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | A Ball Float type, Primary shut-off to prevent water from entering the pumping system due to an accidental overflow. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | 1no. Vacuum relief valve | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | Other fitting (manufacturer recommendation) | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 8: HIGH PRESSURE JETTING PUMP** | | | |
| 1 | Make | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Model | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Country of origin | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Bearing mounted laterally to support frame | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | Water cooled | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Number of plungers | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 7 | Positive displacement cycles | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 8 | Pump rated power output: | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 9 | Pressure drive: 160 bar | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 10 | scavenging capacity: min. 300 l/min | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 11 | Suctions filter with SS strainer DN80 | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 12 | Pump performance curves supplied | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 13 | Pump/flow pipes with shut off | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 14 | Pump actuated from control panel | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 15 | Pump driven by shafts/V-belt | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 16 | Piston displacement, approx. | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 17 | Drive for the high-pressure jetting pump, as also the vacuum pump shall be tapped from a new generation total power take off (split shaft P.T.O.). | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 18 | Delivery and recovery of the jetting hose shall be done via a low speed, high torque hydraulic. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 9 : HOSE, HOSE REEL AND NOZZLES** | | | |
| 1 | Fitted on the rear end of the equipment, the hose reel shall be of fixed type. The hose reel shall be designed to store100 or 60 or 40 meters of the supplied sewer jetting hose. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Delivery and recovery of the jetting hose shall be done via a low speed, high torque hydraulic. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | offer price including. a hose with 1 " (inch) dia. & 120 meters long, bore to withstand a working pressure not less than 170 bar with a variation of minus zero percent and plus ten percent and bursting pressure of 400 bar of light weight and war resistant thermoplastic material. for each unit. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | offer price including. a 1” (inch) female thread, High Pressure jetting nozzles working pressure 165 bars, shall be provided, for each unit. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | offer price including A storage at the rear carrying 10 meters of 25 mm diameter hose rubber braided for maintenance work and standard hand gun with a suitable stowage arrangement should be supplied. for each unit. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 7 | Any equipment (manufacturer recommendation) | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 10: VACUUM PUMP** | | | |
| 1 | Make: | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Model | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Country of origin | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | Pump capacity: not less than 9000 Lt/min @3000 RPM | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | **SUCTION DEPTH:**  Aspiration of the effluent from sewer and drain water lines and chambers shall be carried out on the principle of generating high vacuum in the sludge compartment for siphoning out effluents, liquids slurry, sludge and other materials from depths of 6 meter. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Driving power: | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 7 | Driven by shafts/belt system | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 8 | Pump actuated from control panel | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 9 | Pump piping by DN100 | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 10 | Pump fitted with protection separator | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 11 | Pump fitted with pneumatic suction switch | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 12 | Rubber buffer fitted | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 13 | Overfilling suction dome protected | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 14 | Heavy duty / multi-cylinder type, strong high- pressure, continuous duty  - Automatic lubrication with drip oilers and sight glasses  - Pump capacity: shall be not less than 9000 Lt/min @3000 RPM  - Continues duty at 80 % vacuum  - Automatic lubrication, drip oilers with sight glasses | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 15 | Drip oilers with sight glasses | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 11: Accessories and Safety Features Incorporated in the Jetting System** | | | |
| The high-pressure jetting system shall come equipped with all the necessary accessories and safeties as below: | |  |  |
| 1 | **Safety Valve**  Same as pump manufacturer make safety valve fitted on the pressure side of the pump, the operates to limit the pressure at the maximum working pressure of the system. The valve shall come factory set and sealed from the pump manufacturer.  When the maximum working pressure is exceeded, the valve opens and discharges the total pump flow in the atmosphere, thus eliminating the high pressure in the system. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | **Pressure Regulator**  Same as pump manufacturer make Pressure regulator valve shall fitted for regulate the jetting pressure | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | **Suction Strainer**  A Basket type filter suction strainer is fitted on the water inlet side of the Jetting Pump. It protects the pump from ingress of foreign matter, traps the same, which can be drained off at regular intervals through a drain plug, provided at its bottom. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 12 : Accessories and Safety Features Incorporated in the Suction System** | | | |
| 1 | **PRESSURE RELIEF VALVE** - Fitted in a suitable position, this device provides safety to the storage tank as well as the complete system. The valve is of a spring-loaded adjustable type and provides continuous relief when the system's pressure exceeds the preset limit. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | **VACUUM RELIEF VALVE** - It is set to function at a desired operating value and protects the pump as also the complete system from operating under high, undesired vacuum conditions. As the system reaches the set vacuum level, this valve lifts and ventilates the system by virtue of allowing the air outside to enter. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | **SUCTION FILTER** - Incorporated in the airflow circuit between the secondary shut-off and the pump, is a stainless steel, basket type Safety Filter designed to handle the pump's flow rating and filter out solid and semi-solid particulate impurities of size beyond that of the pumps handling capacity | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | **EXHAUST SILENCER -** shall be fitted on the pump's exhaust side of the airflow circuit. This device dampens the airflow with minimum back pressure in the system, thus reducing the operational noise levels considerably. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **SUCTION HOSE, HOSE CONNECTION AND STOWAGE** | |  |  |
| 5 | Primary & secondary shut-off  - A suction group pneumatically operated 4 -way  - Additional sections of Aluminum tube shall be provided for extending the vacuum hose to a depth of at least 6 meters below ground level. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | The unit shall be provided with five heavy Duty spiral suction hoses, 4" diameter. The hose shall be 3 meters in length with aluminium or galvanized steel light and easy to handle PVC hose along with quick-connect fittings on each end and provided with male-female couplings for the suction application | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 7 | These sections shall be flanged and shall attach by quick-coupler:  - valve (for a suction-pressure position) and non-return valve are also initially installed by the pump manufacturer.  - 4” full bore ball valve for suction, connected to internal standpipe & 4” full bore ball valve for discharge | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 8 | A 100 mm dia. suction hose end nozzle attached to one of the hoses and a suction end 100 mm strainer both fitted with suitable quick release couplings shall be provided with the equipment as standard accessory. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 9 | The unit shall be provided with two (2) SS 304 check red plate hose trays, one on each side of the tank and extending along the full length of the tank, capable of securely holding the quantity of 100mm hoses. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 10 | All bolts and nuts with direct contact to sludge shall be made of stainless-steel material. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 11 | 90 degrees bend shall not be allowed for the discharge or suction port to prevent any clogging of sands and grits. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 13: Controls** | | | |
| 1 | All controls for the operation and of the workings of the machine must be fitted to an illuminated, lockable, water resistant control  panel that is attached and moves with the  hose reel. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | The intention is for all controls in the control  panel to be electrical switches that will activate  the necessary function and servos either  pneumatic or hydraulic and all actions will be  fully adjustable and at variable speeds for the  operation of the machine | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Jetting Hydraulic liver/ site gauge, acceleration level etc. shall be located on the control panel for remote operation. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | All servos and valves must be mounted in a  safe and easily accessible place for ease of  maintenance. All electrical devices are splash  resistant. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | The truck and the unit system must be furnished with all necessary controls & gauges. / safety devices for improved efficiency and easy – safe operation, / Orange rotating beacon light on top. with all Other STD specifications | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| **Item 14: Accessories, Tools, Spare Parts and warranty:** | | | |
| a | **ACCESSORIES and fittings:** |  |  |
| 1 | Financial offer including for each Turk. all accessories and fittings for the unit (Truck, combined tank, high pressure pump, vacuum pump, safety and control. Quantity and description for accessories and fittings are present in the above items. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| b | **Tools:** |  |  |
| 1 | All standard and special tools kit and cleaning /lubrication materials for the unit (truck, pumps and hoses) according to manufacturer recommendation and required for operation and maintenance of the above items shall be included in the offer. Bidders shall specify in their offer. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| C | **Warranty & training** |  |  |
| 1 | - Recommended Preventive Maintenance Schedule for the equipment shall be included.  -  One-week operation and maintenance training for the technical crew and operators of the unit shall be conducted upon delivery at supplier`s cost. Final testing/inspection shall be done in the destination place (WSLC).  -    One-year warranty for the truck and the units System.  -     Warranty of after sell service support for the unit shall be available through authorized services centre in the Yemen. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | **Literature**  In English and (Arabic if applicable).  -        Two operation and maintenance manuals.  -        Two lubrication’s charts.  -        Two spare parts catalogues.  -        Two shop’s services and parts manuals. | Yes  No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |

**Delivery requirements and Comparative Data Table:**

|  |  |  |  |
| --- | --- | --- | --- |
| UNOPS Requirements | | Is quotation compliant? Bidder to complete | Details  Bidder to complete |
| Delivery time | Bidder shall deliver the goods DAP within 5 months after PO signature. | Yes  No | Insert details |
| Delivery place and Incoterms rules | Delivery at Place DAP to DHAMAR Water and Sanitation Local Corporation (DWSLC) Warehouses. | Yes  No | Insert details |
| UNOPS Right to vary requirements | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20% , without any change in the unit prices or other terms and conditions of the RFQ. | Yes  No | Insert details |

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements above**.

Yes  No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Form D: Previous Experience Form

RFQ reference no: RFQ/2019/ ............

Name of Bidder: [insert name of Bidder]

| **Description of services/goods** | **Country** | **Total amount of Contract** | **Contract Identification and Title and**  **Contact details of Client**  **(Name, Address, telephone, email, fax)** | **Year project was undertaken** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form E: Joint Venture Partner Information Form

The Bidder shall fill in this Form in accordance with the instructions indicated below.

RFQ reference no: RFQ/2019/ ............

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |
| --- | --- |
| **JV / Consortium/ Association Information** | |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form G: Manufacturer’s Authorization Form

A letter issued by the manufacturer authorizing the applicant to participate in this particular RFQ must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

ITB reference no: RFQ/2019/………….

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: [bidder to insert]

WHEREAS

We *[insert complete name of manufacturer*], who are official manufacturers of [*insert type of goods manufactured],* having factories at *[insert full address of manufacturer’s factories*], do hereby authorize *[insert complete name of bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 13 of the General Conditions for Goods, with respect to the goods offered by the above firm.

Signed: [*insert signature(s) of authorized representative(s) of the manufacturer]*

Name*: [insert complete name(s) of authorized representative(s) of the manufacturer]*

Title: *[insert title]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

Form H: Bid Securing Declaration

Date: [Insert date]

Tender reference number: [RFQ/2020/ ............]

We, the undersigned, declare that:

1. We understand that, according to your conditions, offers must be supported by a bid securing declaration.
2. We accept that we could be declared ineligible to participate in future UNOPS tenders in accordance with the regulations stipulated in the Procurement Manual section 3.3 Vendor Ineligibility if we violate our obligation (s) under the conditions of the offer if:
3. we withdraw our offer during the period of the offer validity specified by us in the offer submission form; or
4. we do not accept the correction of errors in accordance with the Instructions to Bidders in the bidding documents; or
5. after having been notified of the acceptance of our offer during the period of bid validity thereof, (i) we do not execute or refuse to execute the Contract form, if required; or (ii) we do not supply or refuse to provide the performance security.
6. We understand that this bid securing declaration will expire if we are not the successful bidders, and when one of the following events occurs first: (i) we receive a copy of your notification with the name of the successful bidder; or (ii) twenty-eight days have elapsed after the expiration of our offer.

I, the undersigned, certify that I am duly authorized by [insert full name of bidder] to sign this bid and bind [insert full name of bidder] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FORM I: INDEPENDENT BID DECLARATION

**This document does not require notarization.**

Bid for the supply of *Supply, deliver, inspection, and testing a 12,000 litters( Sewer Vacuum & Flushing)* Bid for the supply of *Supply, deliver, inspection, and testing a 12,000 litters( Sewer Vacuum & Flushing) Truck Unit / Tankers Mounted on Truck complete with all accessories such as hoses, fittings, quick couplings, etc. to Local water and sanitation corporation- Dhamar (DWSLC) warehouses.]* *[Dhamar governorate, Yemen]*, invitation to bid no.: [RFQ/2020/ ............], dated [………].

The undersigned, on submission of a bid for the competitive procurement process or invitation to bid (hereinafter referred to as “the bid”) for the *[insert brief description of the goods and/or services]* in *[name of country/city] –* invitation to bid no.: [insert invitation to bid ref. no.], in response to the call for bids made by the United Nations Office for Project Services (UNOPS), I hereby make the following statements, which I declare to be true and complete in all respects.

On behalf of [name of bidder or joint venture], hereinafter “the Bidder”, **I declare** that:

1. I understand that the bid submitted shall be disqualified if this statement is found not to be true and complete in all respects.
2. I am authorized by the Bidder to sign this declaration and to submit the attached bid on behalf of the Bidder.
3. Each person whose signature appears on the submitted bid has been authorized by the Bidder to establish its terms and to sign it on behalf of the Bidder.
4. For the purposes of this statement and the bid submitted, I understand that the word “competitor” shall include any natural or legal person, other than the Bidder, whether affiliated with the Bidder or not, who:
5. has been asked to submit a bid in response to this invitation to bid
6. might potentially submit a bid in response to this invitation to bid, based on their qualifications, skills or experience.
7. The Bidder discloses that (select the appropriate option from the following subsections, 5 (a) or 5 (b)):
8. The Bidder has submitted the bid independently and without consultation, communication, agreement or arrangement with any competitor: YES ☐ NO ☐
9. The Bidder has entered into consultation, communication, agreement or arrangement with one or more competitors with respect to this invitation to bid, full details of which the Bidder discloses in the accompanying documents, including the names of the competitors and the nature of and reasons for such consultation, communication, agreement or arrangement: YES ☐ NO ☐
10. In particular, and without limiting the generality of paragraphs 5 (a) or 5 (b) above, there has been no consultation, communication, agreement or arrangement with any competitor with respect to:
11. prices
12. methods, factors or formulas used to calculate prices
13. the intention or decision to submit a bid or not, or
14. the submission of a bid that does not meet the specifications of the invitation to bid, except as specifically disclosed under paragraph 5 (b) above.
15. In addition, there has been no consultation, communication, agreement or arrangement with any competitor as to the quality, quantity, specifications or delivery details for the products or services to which this invitation to bid relates as specifically disclosed under paragraph 5 (b) above.
16. The terms of the bid submitted have not been and shall not be knowingly disclosed by the Bidder, whether directly or indirectly, to any competitor prior to the date and time of the official bid-opening ceremony, or contract-awarding ceremony, whichever comes first.
17. I declare that the company I represent has commercial links with the following
18. corporations: [indicate the corporations that may or may not submit a bid for the purpose of this invitation to bid, detailing their commercial names and the type of links that exist with them.[[1]](#footnote-1) If there are no commercial links with any corporations, please enter “None”].

The above statements are also true and complete for the members of the joint venture: YES ☐ NO ☐ [If the answer is NO, details must be included of the members for whom any of the above statements are not met. This paragraph may be deleted if the Bidder is not a joint venture].

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FORM J: UNITED NATIONS SUPPLIER CODE OF CONDUCT DECLARATION OF ELIGIBILITY

**UNOPS expects all bidders to act in accordance with the highest ethical standards throughout the competitive procurement process, as well as during the validity of any contract that may be awarded to them through the process. Therefore, all bidders must declare and ensure the following.**

**If the bidder’s status in relation to this declaration changes, it must inform UNOPS immediately. Failure to comply with this requirement shall automatically render the bidder ineligible. This document does not require notarization.**

Bid for the *[Supply, deliver, inspection, and testing a 12,000 litters( Sewer Vacuum & Flushing)* Bid for the supply of *Supply, deliver, inspection, and testing a 12,000 litters( Sewer Vacuum & Flushing) Truck Unit / Tankers Mounted on Truck complete with all accessories to Local water and sanitation corporation- Dhamar (DWSLC) warehouses.]* *[Dhamar governorate, Yemen]*, invitation to bid no.: [RFQ/2020/ ............], dated [………].

The undersigned, on submission of a bid for the competitive procurement process or invitation to bid (hereinafter referred to as “the bid”) for the *[insert brief description of the goods and/or services]* in *[name of country/city] –* invitation to bid no.: Invitation to bid no.: [insert invitation to bid ref. no.], in response to the call for bids made by the United Nations Office for Project Services (UNOPS), I hereby make the following statements:

1. We have not and shall not engage in proscribed practices in connection with the UNOPS competitive procurement processes. For the purposes of this provision, a “proscribed practice” means any of those listed on the UNOPS website under “Vendor Sanctions”, including those listed below:

* Corrupt practice: the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party.
* Fraudulent practice: any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.
* Coercive practice: any act or omission that impairs or harms, or threatens to impair or harm, directly or indirectly, any party or the property of the party to improperly influence the actions of a party.
* Collusive practice: an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party.
* Unethical practice: conduct or behaviour that is contrary to the conflict of interest, gifts and hospitality, post-employment provisions or other published requirements of doing business with UNOPS.
* Obstruction: acts or omissions by a vendor that prevent or hinder UNOPS from investigating instances of possible proscribed practices.

1. We understand that in the event of any breach of these declarations or guarantees, UNOPS shall have the right to reject any bid submitted by us and may terminate any contract awarded to us as a result of any competitive procurement process, giving immediate notice thereof, and that UNOPS shall not be liable for termination charges or any other charges. In addition, UNOPS may exclude us from future work with the organization or other entities within the United Nations system.
2. We commit to adhering to the highest ethical standards during the execution of any contract, in accordance with point *40. Ethics and corrupt practices* of *Section II: instructions to bidders* of the bidding document.
3. We understand that UNOPS may cancel or terminate the contract, without penalty and without notice, if we are found to have engaged in collusion, corrupt practices or unethical behaviour, and may also declare us – both our organization and its board of directors and/or individual staff – ineligible indefinitely or for a limited period of time. We understand that UNOPS may also cancel or rescind contracts for the same reason.
4. We shall not employ, nor do we plan to employ, any person who has been a United Nations official in the past year. If an employee has been a United Nations official, they shall have had no professional relationship with us in the last three (3) years of their service with the United Nations.

The above statements are also true and complete for the members of the joint venture: YES ☐ NO ☐ [If the answer is NO, details must be included of the members for whom any of the above statements are not met. This paragraph may be deleted if the Bidder is not a joint venture].

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Bidders with commercial links are **required** to clearly state such links. Failure to do so may be interpreted as a proscribed practice as set out in Section 1.5.3.2 of the UNOPS Procurement Manual. [↑](#footnote-ref-1)