**Prebid Meeting - Supply, delivery, installation testing and commissioning Solar PV System water wells at Alsnafiah Well Field and Installation Pump Station at Tank location-in Matnah City - Sana’a – Yemen. RFQ/2025/56498**

**Date: March,25, 2025**

**Time: 14:00 AM - 14:30 AM**

The meeting started with an introduction by the procurement Officer, thanking the bidders for attending the meeting. He continues to outline the agenda for the meeting.

The meeting addresses the importance of the below documentations, which included:

* Scope of TOR
* BOQ

The Procurement officer provided an overview of the UNOPS e-sourcing and UNGM platforms, emphasizing the availability of a comprehensive guide on the UNGM website. Bidders were instructed to thoroughly examine all tender schedules, particularly the evaluation criteria and required submission documents. They were also encouraged to explore all attached documents and information accessible through the esourcing portal.

To ensure timely receipt of updates and amendments, bidders were requested to express their interest in the tender through the e-sourcing platform and confirm their intention to submit a quotation. Bidders were reminded to review the tender documents for any modifications before finalizing their bids and to adhere to the submission deadline

The meeting proceeded into the bidding process, highlighting the key criteria for evaluation: eligibility, qualification, and technical capabilities.

**Key Points:**

* **Documentation:** Bidders must submit complete documents including price quotation quantities and returnable schedules.
* **Criteria:** The evaluation process will consider eligibility, qualification, and technical criteria. As specified in the e-sourcing criteria and also solicitation documentation.
* **Q&A Session was conducted as follows:** Bidders were encouraging to send all their clarifications on esourcing portal where UNOPS team will answer all their clarifications.

|  |  |  |
| --- | --- | --- |
| **SN** | **Question** | **Answer** |
| 1 | No Questions asked | All bidders that attended the meeting confirmed that all requirements are clear |