**Pre-Bid Meeting: Supply, Installation and Construction of a Water Distribution Network and Elevated Tank for Al-Nahdeen Area Sanaa, Yemen – RFQ-2025-56464**

**Date: March,10, 2025**

**Time: 14:00 AM - 14:45 AM**

The meeting started with an introduction by the procurement Officer, thanking the bidders for attending the meeting. He continues to outline the agenda for the meeting.

The meeting addresses the importance of the below documentations, which included:

* Scope of TOR
* BOQ

The Procurement officer provided an overview of the UNOPS e-sourcing and UNGM platforms, emphasizing the availability of a comprehensive guide on the UNGM website. Bidders were instructed to thoroughly examine all tender schedules, particularly the evaluation criteria and required submission documents. They were also encouraged to explore all attached documents and information accessible through the esourcing portal.

To ensure timely receipt of updates and amendments, bidders were requested to express their interest in the tender through the e-sourcing platform and confirm their intention to submit a quotation. Bidders were reminded to review the tender documents for any modifications before finalizing their bids and to adhere to the submission deadline

The meeting proceeded into the bidding process, highlighting the key criteria for evaluation: eligibility, qualification, and technical capabilities.

**Key Points:**

* **Documentation:** Bidders must submit complete documents including price quotation quantities and returnable schedules.
* **Criteria:** The evaluation process will consider eligibility, qualification, and technical criteria. As specified in the e-sourcing criteria and also solicitation documentation.
* **Q&A Session was conducted as follows:** Bidders were encouraging to send all their clarifications on esourcing portal where UNOPS team will answer all their clarifications.

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| **SN** | **Question** | **Answer** |
| 1 | Can we have an extension | This will be discussed internally and will come back to you and incase of any extension will reflect in esourcing platform |
| 2 | The contract implementation time of 6 months is not enough | The UNOPS technical plan recommends that bidders follow the specified plan, which has an implementation timeline of six months. Should bidders need additional clarification, they can submit their inquiries through e-Sourcing, and we will reply accordingly.  **Any supplier that does not might the time of 6 months will be disqualified.** |
| 3 | The BoQ document should be in one page where in the BoQ they are in two tabs | This is not real issue the BoQ will remain the same and if the any changes its recommended by bidders to check the amendments |
| 4 | In the BoQ there is 400 MM where its not they’re in the drawing | It is advisable to submit clarifications via e- Sourcing. We will review the documents, and any necessary updates will be issued as an amendment. |
| 5 | Tipping in Road Saddle is not necessary and there are cheaper materials | The specs are set and are as per the requirement acceptable to UNOPS |
| 6 | **UNOPS general observation** | UNOPS team recommends that the bidders take time and check the specs and requirement where they are requiring to met. |