

Section II: Schedule of Requirements

eSourcing reference: ITB/2024/55070

A. Summary of Requirements.

UNOPS requirements are comprised of the following lots:

- **Lot No 1:** Supply and Delivery of Biological Items for Nairobi, Kenya.
- **Lot No 2:** Supply and Delivery of Biological Items for Dar es Salaam, Tanzania.

B. Technical specifications for Goods and Comparative Data Table

Lot No 1: Supply and Delivery of Biological Items for Nairobi, Kenya.

Lot No 2: Supply and Delivery of Biological Items for Dar es Salaam, Tanzania.

[Please refer to the attached excel sheet for the detailed technical specifications for both Lots.](#)

C. Delivery requirements and Comparative Data Table:

UNOPS Requirements		Is the bid compliant? Bidder to complete	Details Bidder to complete
Delivery time	<p>Bidder shall deliver the goods within 12 (twelve) weeks of contract signature.</p> <p>Bidders who may not be able to meet this delivery period, please indicate your closest but firm delivery timeline.</p> <p>The awarded bidder is required to submit a proforma invoice immediately upon the issuance of the contract. Following this, the remaining shipping documents must be provided as outlined below:</p> <p>For Sea Transport: The shipping documents should be submitted 5 days prior to the departure of the shipment.</p> <p>In the case of Air Freight, the bidder can proceed with the flight booking and provide the consignee with the provisional AWB along with the necessary supporting documents for</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text" value="Insert details"/>

	<p>pre-clearance and tax exemption processing at the destination. Once this is completed, the consignee shall give to the supplier, granting approval for the goods to be scheduled for departure. Subsequently, the original AWB and supporting documents will be submitted.</p> <p>Please note that the supplier must retain the goods until UNOPS communicates approval to proceed with the shipment.</p> <p>Additionally, the supplier shall provide the following documents to facilitate the tax exemption process</p> <p>i. Certificate of Origin, ii. Packing List, iii. AWB, or Bill of Loading iv. Commercial invoice v. Certificate of conformity vi. Material Data Sheet Safety (Where applicable)</p>		
Delivery place and Incoterms rules	<p>Lot No. 1: DPU (Incoterm 2020), Nairobi, Kenya.</p> <p>Lot No. 2: DPU (Incoterm 2020), Dar es Salaam, Tanzania</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
Consignee Details	<p>Lot No 1: Milka M. Mwangi Kenya Medical Research Institute, Raila Odinga way, Nairobi Email: mmuthoni@kemri.go.ke,/ mwangimilkahke@gmail.com Mobile No: +254722805127</p> <p>Lot No 2: Tanzania Veterinary Laboratory Agency, Central Veterinary Laboratory, 131 Nelson Mandela Road, P.O Box 9254, Temeke, Dar Es Salaam, Tanzania. Email: shabani.motto@tvla.go.tz / skymotto@gmail.com Phone: +255 752 393 897 / +255 655 393 897</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details
UNOPS Right to vary requirements	At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- [20 %],	<input type="checkbox"/> Yes <input type="checkbox"/> No	Insert details

	without any change in the unit prices or other terms and conditions of the ITB.		
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*** "Bidders are required to submit the total cost for all items listed above, including the costs for items a, b, c, d, & e. The bidder shall be responsible for the delivery of the goods to the final destination including obtaining certificate of conformity and any other necessary import certifications for successful delivery".**